

ANNUAL MEMBERS' MEETING 2019

MINUTES of meeting held at 1700 hours on Thursday 3 October 2019 at

Liverpool Women's Hospital, Crown Street, Liverpool L8 7SS

1. Welcome and Introduction

The Chair welcomed all those attending the Trust's Annual Members Meeting, noting that it was quorate and briefed on the running order of the meeting. It was noted that the Annual Report for 2018/2019 would be presented and that this has been a challenging year for the Trust as with many other NHS organisations with credit to all teams at the Trust for providing safe and excellent care.

The Chair detailed recent changes to the Executive team; notably the appointment of Gary Price as Director of Operations and welcomed Professor Louise Kenny and Tracy Ellery as Non-Executive Directors, appointed by the Council of Governors in March 2019.

2. Minutes of meeting 2018

The Minutes of the meeting held on 13 October 2018 were accepted as a record of the meeting.

3. Review of the Year 2018/19 – Kathryn Thomson, Chief Executive

The Chief Executive noted that 2018/19 continued to be a challenging year for Liverpool Women's but as always, the Trust's staff had remained firmly focused on providing safe and excellent healthcare, delivered in a friendly and caring environment.

The Chief Executive continued to detail key highlights from the year with attention drawn to the following items:

- The Trust embarked on its 'Fair and Just Culture' programme to improve the way it learned from mistakes and how it held people to account.
- The Trust supported a national cervical cancer screening campaign to encourage women to take up screening appointments.
- The 'Babysaver' developed by Professor Andrew Weeks (Consultant Obstetrician at the Trust) was launched to save babies lives in Uganda. This was a lower cost alternative to the Lifestart Trolley at Liverpool Women's which enabled bedside resuscitation of babies following birth.
- The WOMAN clinical trial was awarded the 'Taking research into practice' award at the CRN North West Coast Awards 2019 – a clinical trial aiming to reduce maternal deaths and improve postnatal outcomes.

4. Financial Performance in 2018/19 and forecast 2019/20

The Deputy Director of Finance detailed key financial highlights from 2018/19 noting that the Trust did better than planned in 2018/19 (£2.16 surplus) and received an additional "bonus" from NHS Improvement called "Provider Sustainability Fund" income. The Trust achieved or bettered its other financial targets such as capital limits, cash balances, agency expenditure, its financial risk rating and savings targets.

The Trust continued its capital investment programme and in 2018/19 spending £9.2m on:

- Information Technology – including Global Digital Exemplar Fast Follower & Electronic Data Management Systems (EDMS) - (£3.3m)

- Medical equipment - including Baby Tagging Systems & Ultrasound Scanners - (£1.5m)
- Neonatal redevelopment Project (asset under construction) – (£3.7m)
- Maintenance of the Hospital Site and other small build projects - (£0.7m)

The Deputy Director of Finance reported that the Trust continued to operate in a difficult financial landscape but was planning a financial break even control total position in 2019/20. This included £3.6m efficiency savings which the Trust was required to make. The Trust was currently on target to meet the planned breakeven control total for 2019/20.

5. **Membership & the Council of Governors – Kate Hindle, Lead Governor**

The Lead Governor briefed the meeting on engagement with the membership and members of the public and detailed the work of the governors during 2018/19 noting that in addition to the four formal Council meetings, they had contributed to the three sub groups: Quality and Patient Experience; Financial and Performance; and Communications and Membership. The work of each of the sub-groups can be found in the Annual Report.

The Lead Governor advised on the six Governor seats that had been up for election during the year. Two were uncontested, three had been contested and there remained one vacancy; Staff Constituency – Doctors. The following governors were welcomed:

- Pauline Kennedy – Staff Constituency – Midwives - appointed for second term.
- Nigel Parsons – Staff Constituency - Scientists, Technicians and Allied Health Professionals
- Jackie Sudworth - Public – Knowsley Constituency
- Evie Jefferies - Public – Rest of England and Wales Constituency
- Sara Miceli-Fagrell - Public – South Liverpool Constituency

The Lead Governor thanked those Governors who had left their posts:

- Richard Roberts - public seat for South Liverpool (left 8 March 2019)
- Aminu Musa Audu – public seat for Rest of England & Wales
- Adel Soltan who had completed 6 years as Staff Governor for Doctors

5. **Future Generations Update – Andrew Loughney, Medical Director**

The Medical Director provided a verbal update on the Trust's Future Generations Strategy and referred to the Northern England Clinical Senate Report issued in 2019 which set out the Senate's findings in relation to the clinical sustainability of services at the Trust. He reminded the Members of the Clinical Senate conclusions that included 'the current isolated position of both Women's and Neonatal services at LWH meant both services had very significant clinical risks'.

The Medical Director advised that throughout 2018/19 the Trust had continued to seek to gain capital approval from the regulators to address these risks of remaining on an isolated site. This had been against a backdrop of limited capital availability nationally across the NHS. Despite submitting a bid which was ranked favourably by the Cheshire and Mersey Health and Care Partnership (first out of the of the three large schemes and third overall) the Trust's bid was rejected. Despite this the Trust was continuing to pursue all available avenues to ensure that capital was secured to make the services currently provided by Liverpool Women's sustainable for Future Generations of women, babies and their families.

- 6. Annual Members' Meeting Q&A**
A question and answer session took place.

Meeting closed 6pm