

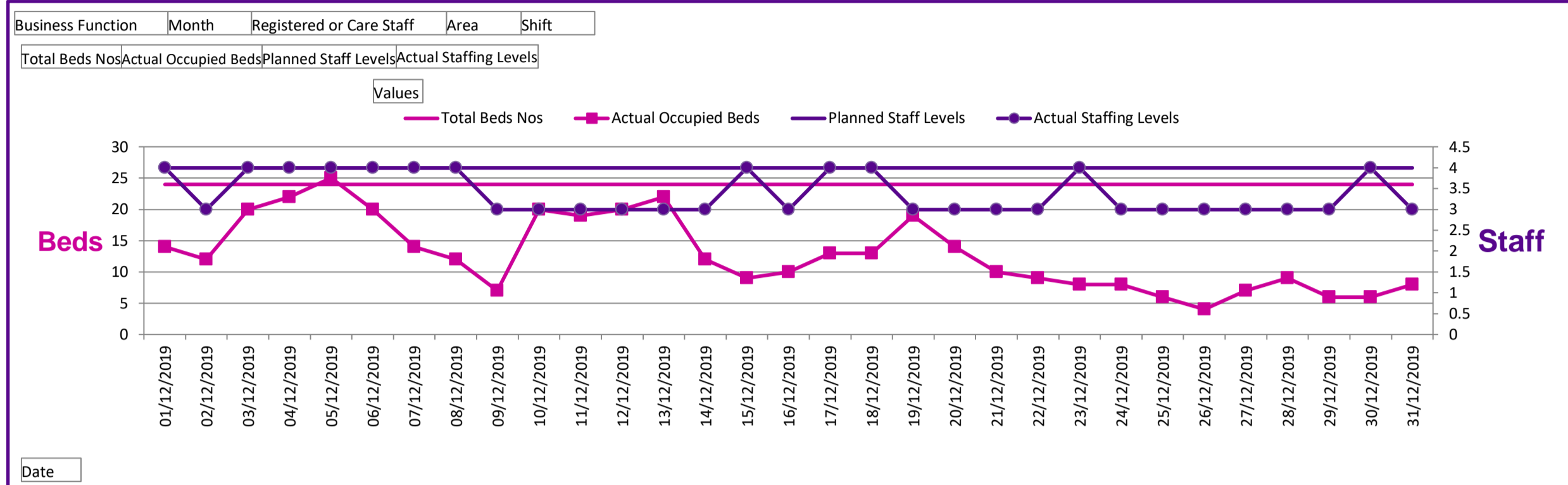
Staffing Report - Gynaecology

December 2019

Last updated: 06/01/2020 at 15:47

Funded WTE	Registered	22.90	Current WTE	Registered	19.90	Number of shifts lost to Sickness Absence	Registered	20
	Unregistered	10.08		Unregistered	9.83		Unregistered	3
	Total	32.98		Total	29.73		Total	23

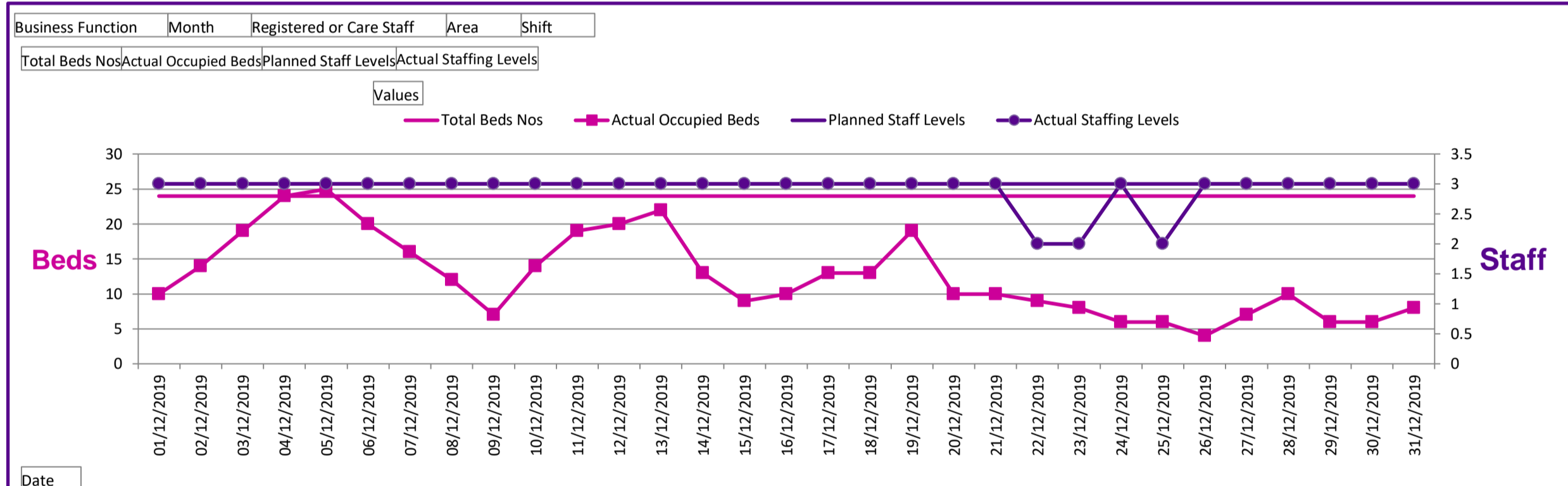
Day Shift



Narrative

There has been an increase in short term sickness during the month of December as well as registered Nurse vacancies . Staffing has been stable however on several occasions there has been a reduction in 1 nurse on Duty . Vacant duties where offered out to both bank nurses and agency. Current vacancies have been successfully recruited to and awaiting references. Inpatient beds have exceeded 24 on one occasion . Day case patient lists have since been reviewed and a maximum level agreed

Night Shift



Narrative

Night shifts fully staffed throughout December - a reduction of staff on 22/12/19, 23/12 and 25th due to short term sickness , the staff member has now resumed and has been managed as sickness policy. Due to the low bed base on the ward at this time nursing patient ratio was 1:4 .

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	22
Number of staffing related concerns escalated to Matron or higher	22

Matron Assurance Statement

3 registered Nurse vacancies throughout the month of December . All positions now recruited and awaiting reference checks.

Signed **Rebecca Holland** Date **06/01/2020**

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients