

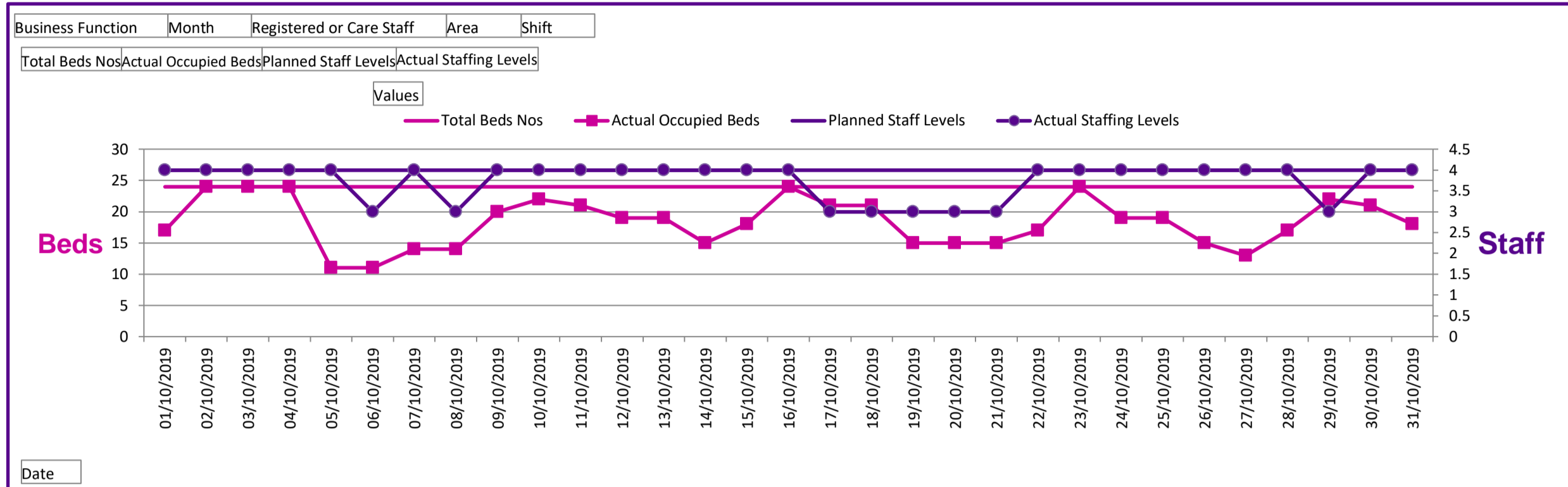
Staffing Report - Gynaecology

October 2019

Last updated: 07/11/2019 at 10:31

Funded WTE	Registered	22.90	Current WTE	Registered	21.10	Number of shifts lost to Sickness Absence	Registered	15
	Unregistered	10.80		Unregistered	9.83		Unregistered	0
	Total	33.70		Total	30.93		Total	15

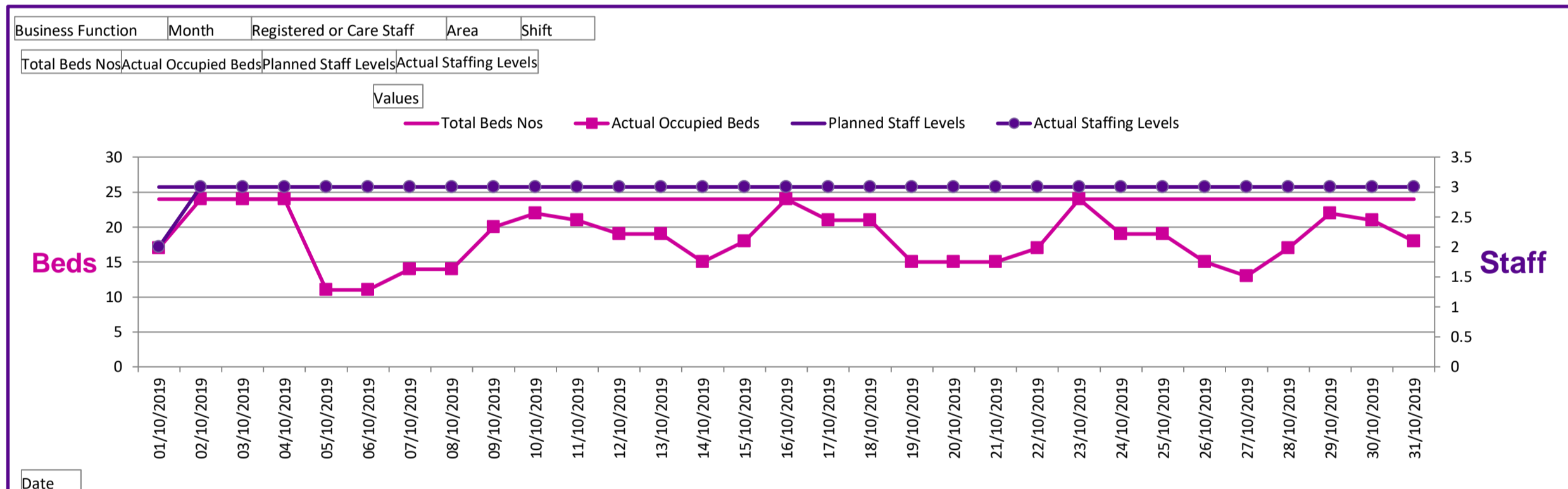
Day Shift



Narrative

Staffing level on Gynaecology ward have been maintained throughout October . The reduction in staff noted on 17/10/19 was due to a staff sickness and 2 band 5 vacancies . Vacancies are currently awaiting approval to advertise and recruit to the vacant posts . Although staffing levels have been maintained and the bed base is mainly below maximum capacity this has only been achieved due to the use of bank and agency staff.

Night Shift



Narrative

Staffing levels have been maintained through out October. Due to vacancies and short term sickness this has been achieved by using bank staff as well as agency Nurses.

Staffing Concerns

Awaiting approval for band 5 recruitment requested made On 9/10/19

Number of shifts where staffing levels are not compliant with planned levels

7

Number of staffing related concerns escalated to Matron or higher

0

Matron Assurance Statement

Health roster review completed , template changes made to accurately reflect the staff required on duty. Awaiting approval for vacant posts . Staffing reviewed on a weekly basis bank and agency requests made for any shifts that are not sufficiently staffed

Signed

Rebecca Holland

Date

07/11/2019

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients