Foundation Trusts and NHS trusts are required to make the following declarations to NHS Improvement:

- Corporate Governance Statement - in accordance with Foundation Trust condition 4 (Foundations Trusts and NHS trusts)
- Certification on training of Governors - in accordance with s151(5) of the Health and Social Care Act (Foundation Trusts only)

These Declarations are set out in this template.

**How to use this template**

1. Save this file to your Local Network or Computer.
2. Enter responses and information into the yellow data-entry cells as appropriate.
3. Once the data has been entered, add signatures to the document.
## Corporate Governance Statement (FTs and NHS trusts)

The Board are required to respond "Confirmed" or "Not confirmed" to the following statements, setting out any risks and mitigating actions planned for each one:

<table>
<thead>
<tr>
<th>Corporate Governance Statement</th>
<th>Response</th>
<th>Risks and Mitigating actions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 The Board is satisfied that the Licensee applies those principles, systems and standards of good corporate governance which reasonably would be regarded as appropriate for a supplier of health care services to the NHS.</td>
<td>Please complete risks and mitigating actions</td>
<td>Please complete risks and mitigating actions</td>
</tr>
<tr>
<td>2 The Board is satisfied that there are systems to ensure that the Licensee has in place personnel on the Board where appropriate.</td>
<td>Please complete risks and mitigating actions</td>
<td>Please complete risks and mitigating actions</td>
</tr>
<tr>
<td>3 The Board is satisfied that the Licensee establishes and implements effective board and committee structures; (a) clear responsibilities for its Board, for committees reporting to the Board and for staff reporting to the Board and those committees; and (b) clear reporting lines and accountabilities throughout its organisation.</td>
<td>Please complete risks and mitigating actions</td>
<td>Please complete risks and mitigating actions</td>
</tr>
<tr>
<td>4 The Board is satisfied that there is clear accountability for quality of care throughout the Licensee including but not be restricted to systems and/or processes to ensure: (a) sufficient capability at Board level to provide effective organisational leadership on the quality of care provided; (b) for timely and effective scrutiny and oversight by the Board of the Licensee’s operations; (c) for the planning and decision-making processes to take timely and appropriate account of quality of care considerations; (d) for the Board’s planning and decision-making processes to take timely and appropriate account of quality of care considerations; (e) that the Licensee, including its Board, actively engages with patients, staff and other relevant stakeholders and takes into account their views and information from these sources; and (f) that there is clear accountability for quality of care throughout the Licensee including but not be restricted to systems and/or processes for escalating and resolving quality issues including escalating them to the relevant stakeholders and taking into account as appropriate views and information from these sources.</td>
<td>Please complete risks and mitigating actions</td>
<td>Please complete risks and mitigating actions</td>
</tr>
<tr>
<td>5 The Board is satisfied that the systems and/or processes referred to in paragraph 4 (above) should include: (a) reviewing and setting forward plans and their delivery; (b) for effective financial decision-making, management and control (including but not be restricted to systems and/or processes to ensure: (c) that the Licensee is managed so as to comply with the Licence conditions; (d) for timely and effective scrutiny and oversight by the Board of the Licensee’s operations; (e) to ensure compliance with the Licensee’s duty to operate efficiently, economically and effectively; (f) to ensure compliance with health care standards binding on the Licensee including but not be restricted to systems and/or processes to ensure: (g) To ensure compliance with all applicable legal requirements; (h) To generate and monitor delivery of business plans (including any changes to such plans) and to receive internal and where appropriate external assurance on such plans and their delivery; and (i) for compliance with all applicable legal requirements.</td>
<td>Please complete risks and mitigating actions</td>
<td>Please complete risks and mitigating actions</td>
</tr>
<tr>
<td>6 The Board is satisfied that there are systems to ensure that the Licensee has in place personnel on the Board, reporting to the Board and within the rest of the organisation who are sufficient in number and appropriately qualified to ensure compliance with the conditions of its NHS provider licence.</td>
<td>Please complete risks and mitigating actions</td>
<td>Please complete risks and mitigating actions</td>
</tr>
</tbody>
</table>

Signed on behalf of the Board of directors, and, in the case of Foundation Trusts, having regard to the views of the governors:

Name: [Signature] | Name: [Signature]

Further explanatory information should be provided below where the Board has been unable to confirm declarations under FT4.
Worksheet “Training of governors”

Certification on training of governors (FTs only)

The Board are required to respond “Confirmed” or “Not confirmed” to the following statements. Explanatory information should be provided where required.

2 Training of Governors

1 The Board is satisfied that during the financial year most recently ended the Licensee has provided the necessary training to its Governors, as required in s151(5) of the Health and Social Care Act, to ensure they are equipped with the skills and knowledge they need to undertake their role.

Signed on behalf of the Board of directors, and, in the case of Foundation Trusts, having regard to the views of the governors

Name: Robert Clarke
Capacity: Chair
Date: 16 May 2019

Name: Kathryn Thomson
Capacity: Chief Executive
Date: 16 May 2019
Further explanatory information should be provided below where the Board has been unable to confirm declarations under s151(6) of the Health and Social Care Act.