Staffing Report - Gynaecology | April 2019 | Last updated: 03/05/2019 at 12:39

Funded WTE	Registered	28.50
	Unregistered	15.87
	Total	44.37

Current WTE	Registered	23.00
	Unregistered	11.63
	Total	34.63

Number of shifts lost to Sickness Absence	Registered	33
	Unregistered	3
	Total	36

Day Shift

Business Function	Month	Registered or Care Staff	Area	Shift

Total Beds Nos	Actual Occupied Beds	Planned Staff Levels	Actual Staffing Levels

Values
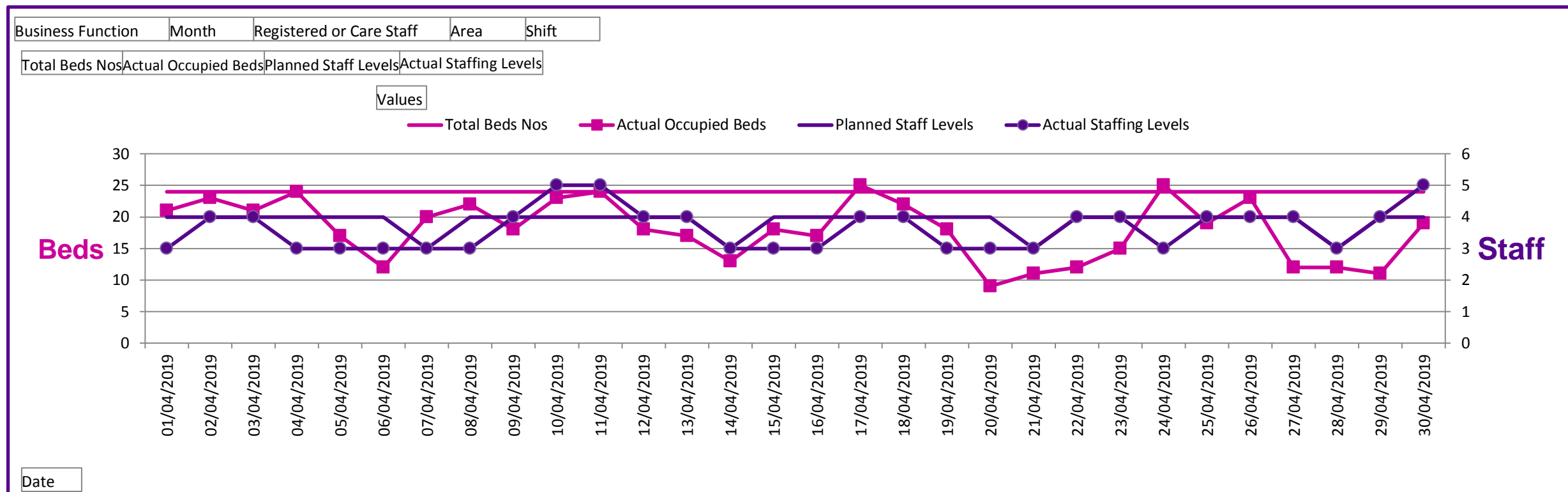
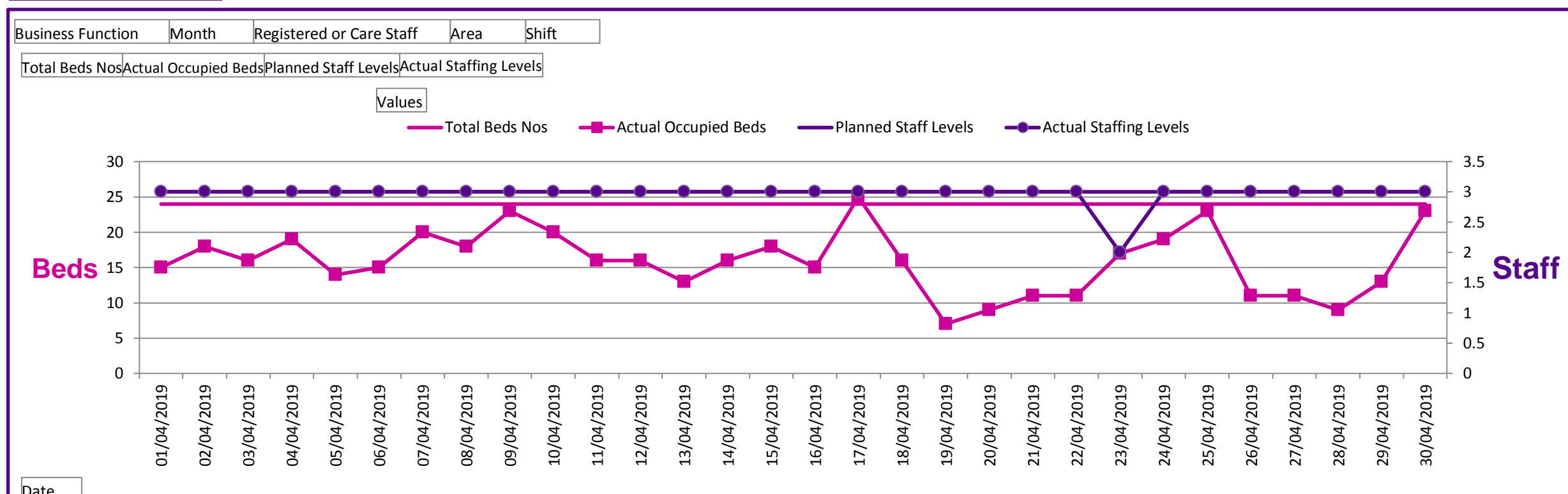### Narrative

Throughout the month of April 2019. All shifts on the Gynaecology Ward were planned and staffed within safe staffing levels. Where there was a cross over of patient care between admission and discharge, registered nurses were utilised from within other gynaecology departments in order to facilitate safe, effective care at all times.

Night Shift

Business Function	Month	Registered or Care Staff	Area	Shift

Total Beds Nos	Actual Occupied Beds	Planned Staff Levels	Actual Staffing Levels

Values

Narrative

Throughout the month of April planned staffing levels and actual staffing levels remained consistent. Where acuity increased the utilisation of Agency staff was implented to ensure effective patient care was delivered and enhanced at all times.

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	11
Number of staffing related concerns escalated to Matron or higher	2

Matron Assurance Statement

As Matron of the Gynaecology Ward I have with advance planning and critical thinking anlysis ensured the month of April was measurable with safe staffling levels. Where sickness was identifed inter-department utilisation was applied as well as Bank Staff and Agency registered Nurses.

Signed	C.McEntegart	Date	03/05/2019

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients