

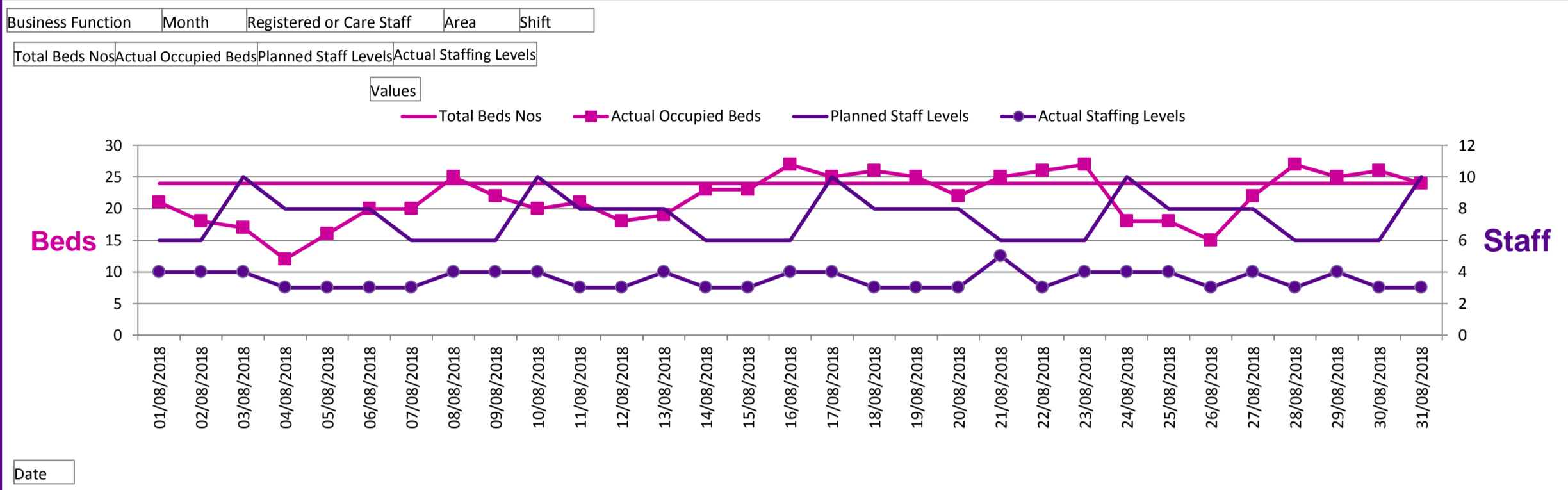
**Staffing Report - Gynaecology**

August 2018

Last updated: 20/09/2018 at 14:19

<b>Funded WTE</b>	<b>Registered</b>	35.92	<b>Current WTE</b>	<b>Registered</b>	27.78	<b>Number of shifts lost to Sickness Absence</b>	<b>Registered</b>	23
	<b>Unregistered</b>	16.97		<b>Unregistered</b>	14.41		<b>Unregistered</b>	1
	<b>Total</b>	52.89		<b>Total</b>	42.19		<b>Total</b>	24

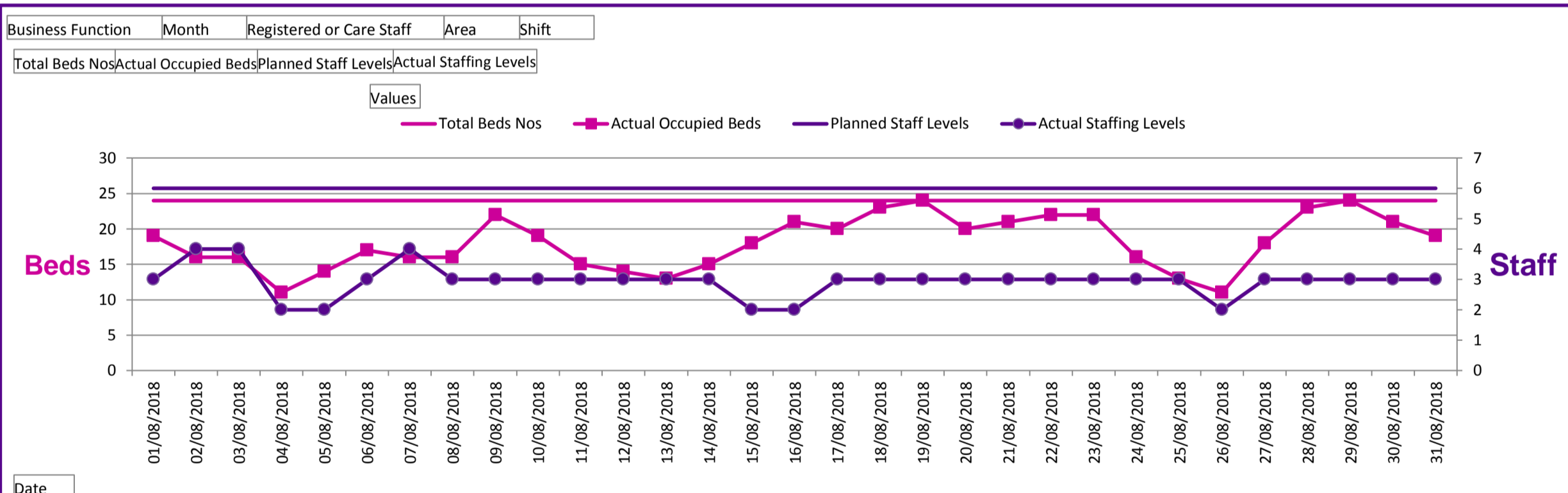
**Day Shift**



**Narrative**

The Nurse to patient ratio throughout September has been 1:8. The shift leader has not been supernumary as she has taken a team on the ward to ensure safe staffing levels. The Admissions and Discharge Lounge has been staffed with a Band 5 Nurse with further clinical support from a Band 4 Assistant Practitioner who has been able to provide an advanced care perspective to day- case patient's.

**Night Shift**



**Narrative**

The Night nurse to patient ratio remains at 1:11. The numbers have not exceeded this during the month. To cover the deficits due to sickness we have used agency nurses.

<b>Staffing Concerns</b>	Sickness levels/Vacancies/Mat leave
<b>Number of shifts where staffing levels are not compliant with planned levels</b>	0
<b>Number of staffing related concerns escalated to Matron or higher</b>	5

**Matron Assurance Statement**

During the month of August close daily working relationships with the Ward Manager and Matron, were updates were given and risks escalated to myself took place. A proactive approach to ensuring safe staffing levels with accurate skill mix ensure Patient Safety remained paramount at all times. All risks were mitigated through prompt action and anticipated reviews of clinical an non-clinical situations.

Signed **C.McEntegart** Date **17/09/2018**

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients