

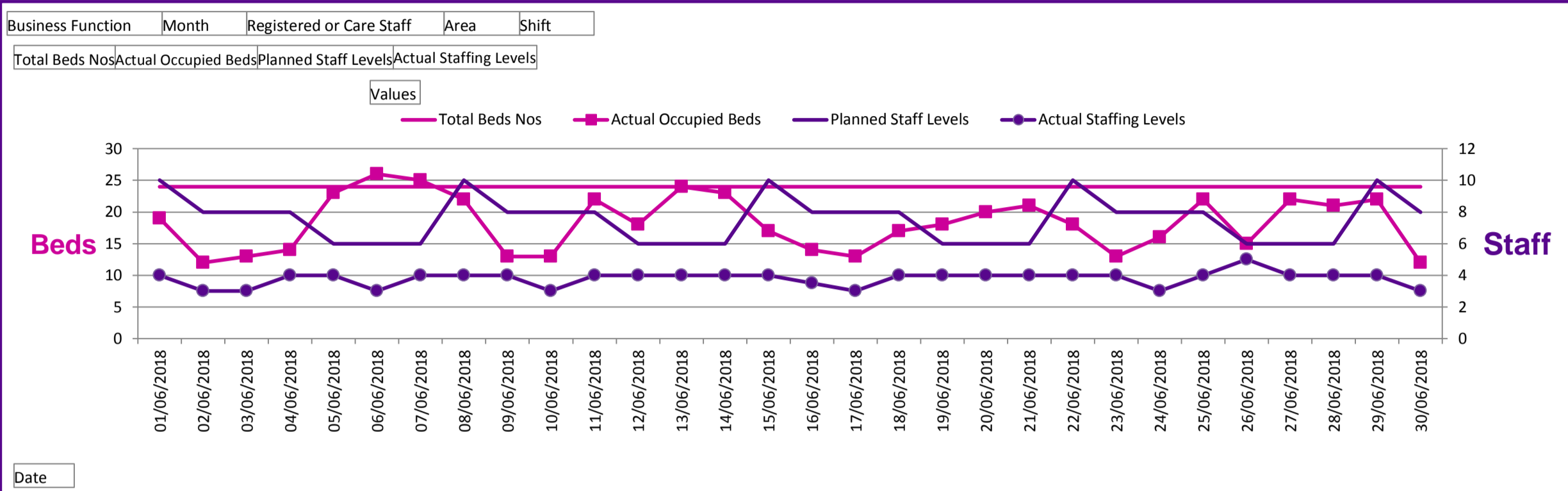
Staffing Report - Gynaecology

June 2018

Last updated: 06/07/2018 at 09:16

Funded WTE	Registered	28.50	Current WTE	Registered	26.86	Number of shifts lost to Sickness Absence	Registered	15
	Unregistered	15.87		Unregistered	12.56		Unregistered	2
	Total	44.37		Total	39.42		Total	17

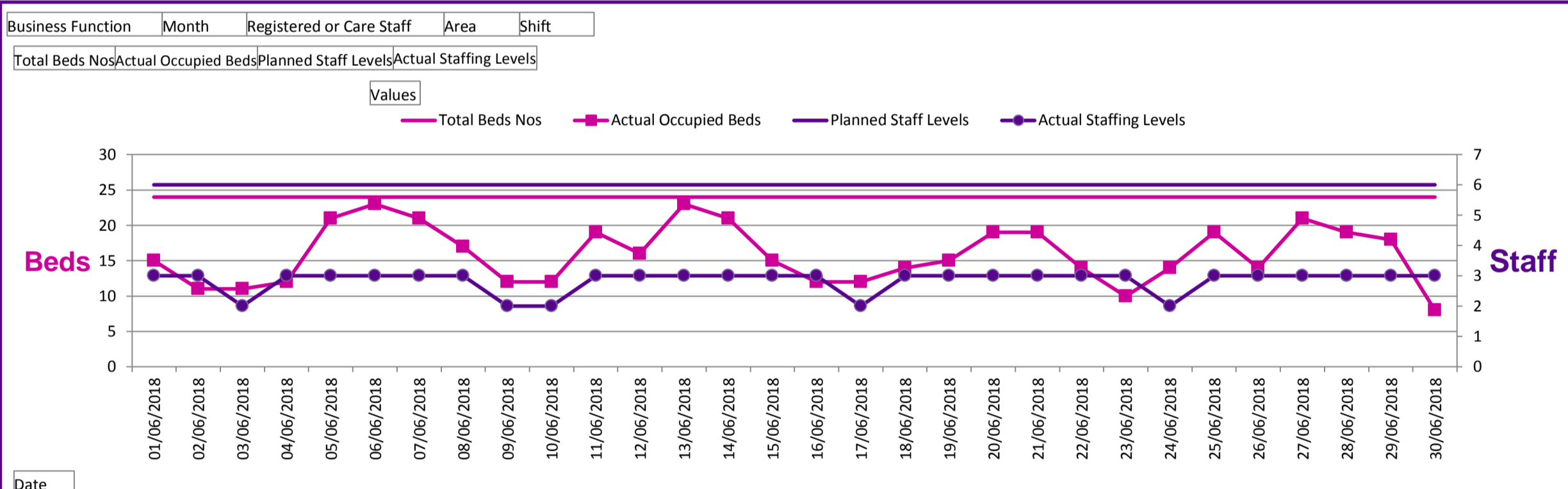
Day Shift



Narrative

All shifts in the month of June were in advance staffed to the correct staffing to patient ratio on the Gynaecology Ward. Where there were RN staffing gaps identified in advance this was followed by an SOP and escalation process whereby all shifts were filled by an RN in a timely manner and Patient Safety was not compromised. This ensured the Gynae Ward remained safe at all times throughout the month of June.

Night Shift



Narrative

Staffing levels to night shifts remained within required and safe levels. In advance of shifts requiring extra RN staffing, this was escalated in advance and the SOP and escalation process was implemented. All Night shifts were staffed in accordance with the Safer Staffing levels applied. Patient Safety was not compromised throughout the month of June.

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	0
Number of staffing related concerns escalated to Matron or higher	4

Matron Assurance Statement

I have been fully engaged in the staffing levels throughout the month of June and when advance knowledge has stated shifts did not represent safer staffing this has been escalated to myself. This has then triggered with immediate effect the SOP which has been devised by myself to ensure implementation of ensuring the Gynae Ward is staffed safely is paramount.

Signed **Claire McEntegart** Date **17/07/2018**

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients