

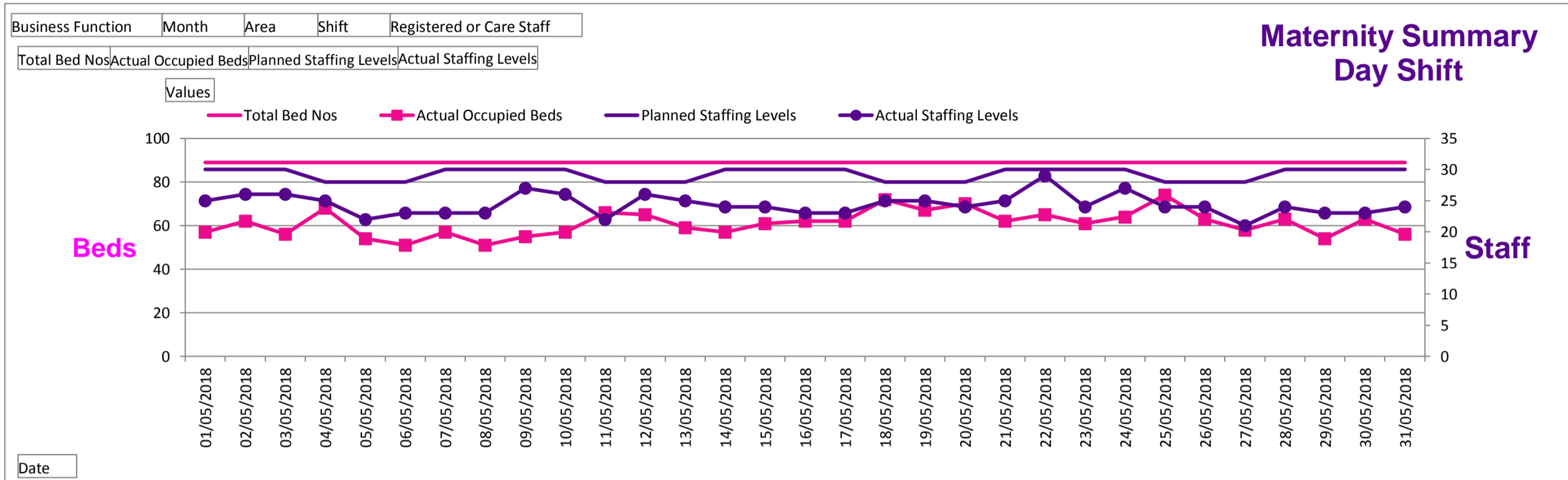
Staffing Report - Maternity (all Areas)

May-2018

Last updated: 26/06/2018 at 09:57

Funded WTE	Registered	149.05	Current WTE	Registered	144.75	Number of shifts lost to Sickness Absence	Registered	60
	Unregistered	39.97		Unregistered	40.86		Unregistered	57
	Total	189.02		Total	185.61		Total	117

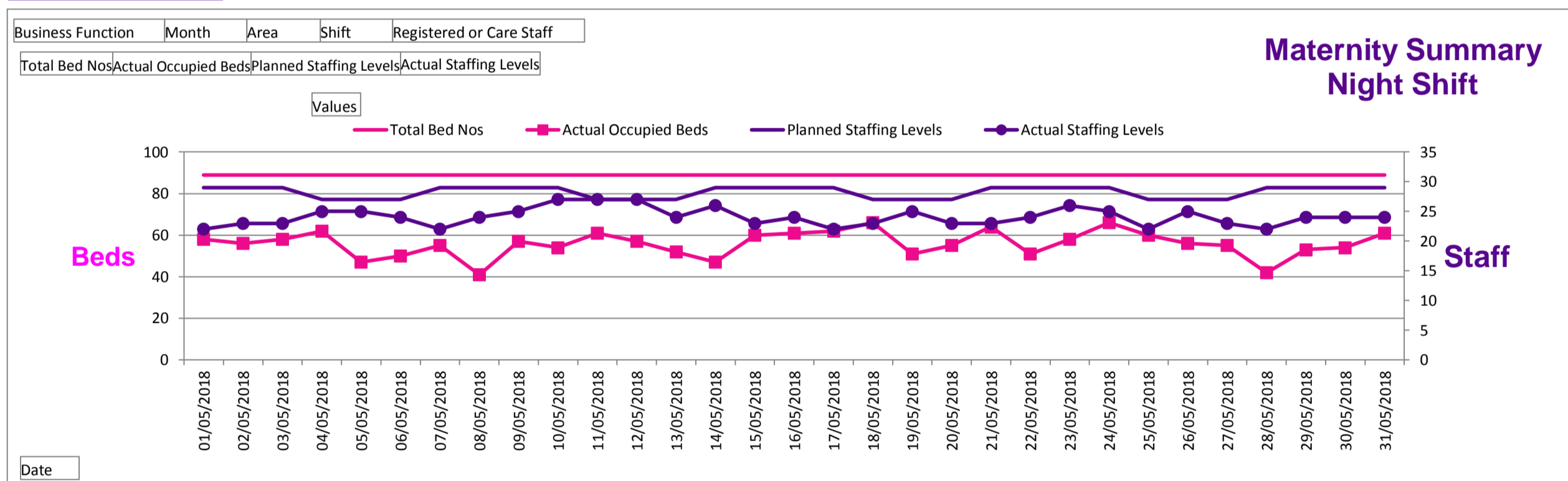
Day Shift



Narrative

Midwifery staffing and the acuity of the women are assessed every four hours. Staff are redeployed to areas of increased activity as required. At times over the month, staffing is below as agreed, this is due to maternity leave and sickness. Recruitment is on going to cover the shortfall created by maternity leave. The occupancy at times throughout the month is also lower than planned and therefore the staffing for the number of women would appear adequate, however this data does not reflect the acuity of the women, therefore there is an escalation process in place, with access to the senior midwifery team on site to review any areas of increased activity and work load would be re allocated if required. Staffing short falls are monitored by the ward managers, matrons and HOM and sickness is managed in line with Trust policy

Night Shift



Narrative

Although the actual staffing is below the planned this is compounded by maternity leave and sickness. Both are closely managed by the ward managers. Activity and acuity levels are monitored four hourly by the senior midwife and staff are re deployed to areas. Escalation processes are in place for times of increased activity or reduced staffing

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	[]
Number of staffing related concerns escalated to Matron or higher	[]

Ward Manager's Assurance Statement

Staffing is reviewed on a four hourly basis and staff are redeployed to areas of increased activity. Off duty are formulated in a timely manner and any short falls are identified. Bank midwives are used to cover any shortfalls, along with reviewing study leave, and non clinical staff to ensure short falls are covered. The unit does have a high proportion of maternity leave and it actively recruits to cover this.

Signed: **Fiona Bryant** Date: []

Key

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients