

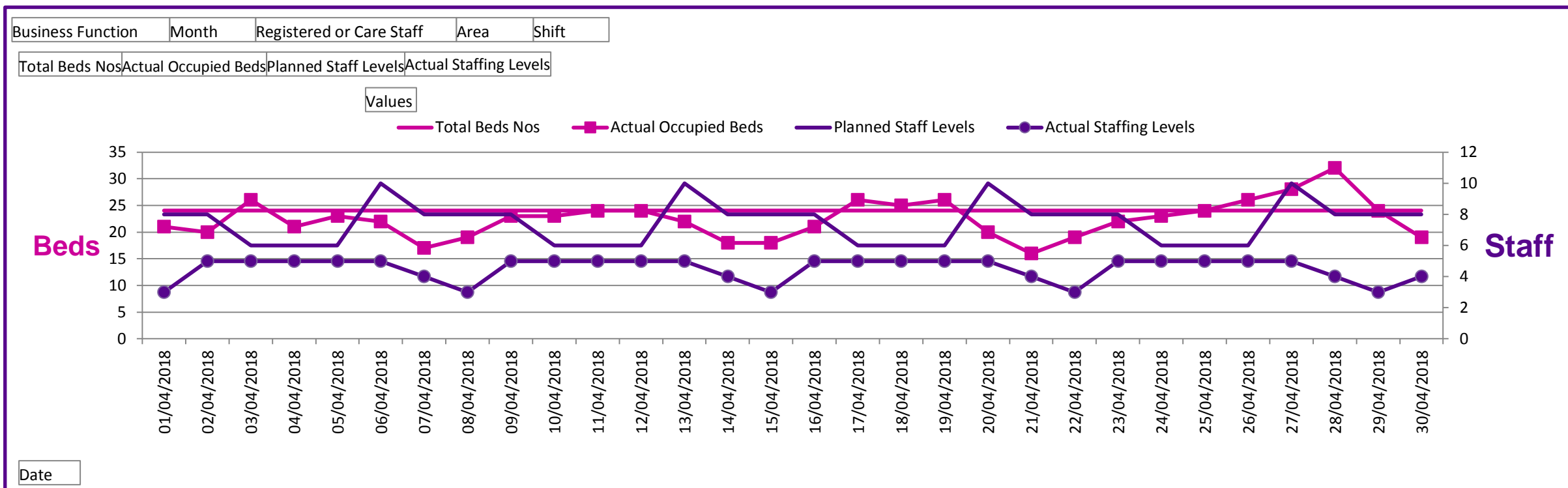
Staffing Report - Gynaecology

April 2018

Last updated: 16/05/2018 at 15:26

Funded WTE	Registered	35.92	Current WTE	Registered	26.85	Number of shifts lost to Sickness Absence	Registered	14
	Unregistered	16.97		Unregistered	14.41		Unregistered	0
	Total	52.89		Total	41.26		Total	14

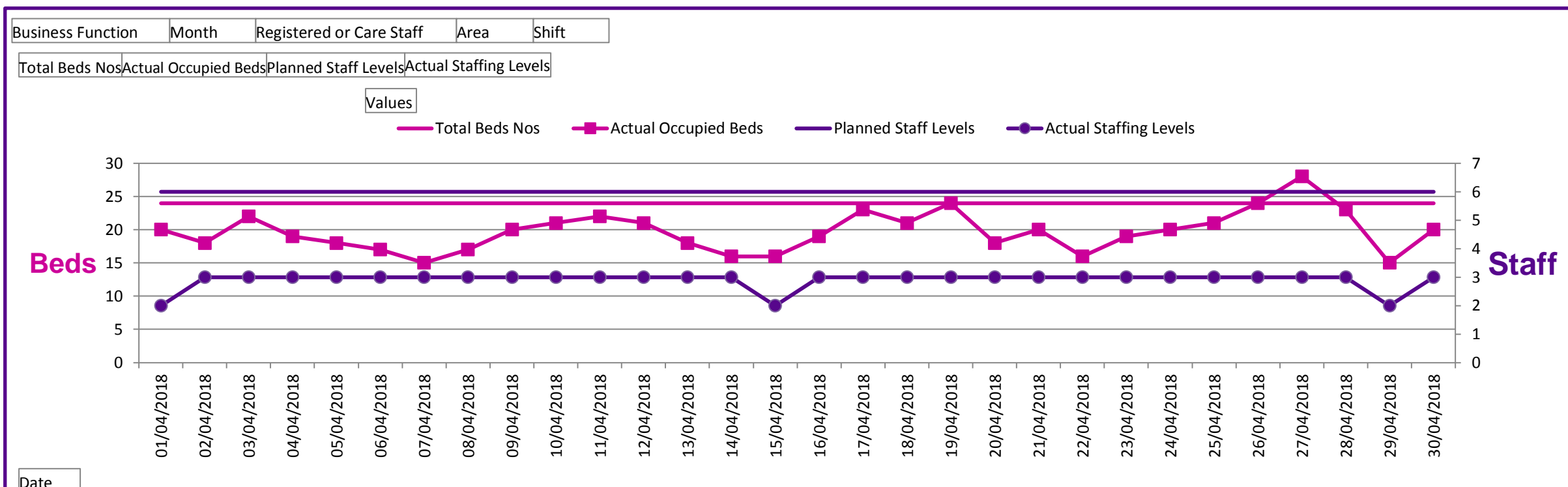
Day Shift



Narrative

The staffing ratio during the day is 1:9. during the month of April the nurse to patient ration did exceed this number and on occasion was 1:10. There is a Band 6 Team Leader identified Monday to Friday who clinically supports the team and co-ordinates patient flow. Due to sickness in April it was not possible for the team leader to remain supernumery and had to take a team of patients to ensure safe staffing levels. when this occurred the ward manager co-ordinated patient flow. when these red flag incidents occurred the matron and Duty Manager were informed.

Night Shift



Narrative

The staffing ratio during the night shift is 1:11. There was not any red flag incidents reported during this period.

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	5
Number of staffing related concerns escalated to Matron or higher	5

Matron Assurance Statement

Throughout the month of April were staffing to patient ratio was raised this was escalated to the Gynaecology Matrons. This was managed in a safe and controlled environment ensuring patient safety remained paramount. The utilisation of the Ward Manager and Deputy Ward Manager were the was a high ratio of patient's was utilised and they facilitated a higher staffing acuity. This particularly arose in a morning period when there was an overlap of patient's between admissions and discharges for a period of time. Facilitating this process ensure patient safety was not compromised and the ward processes remained fluid and effective.

Signed **C.McEntegart** Date **17/05/2018**

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients