

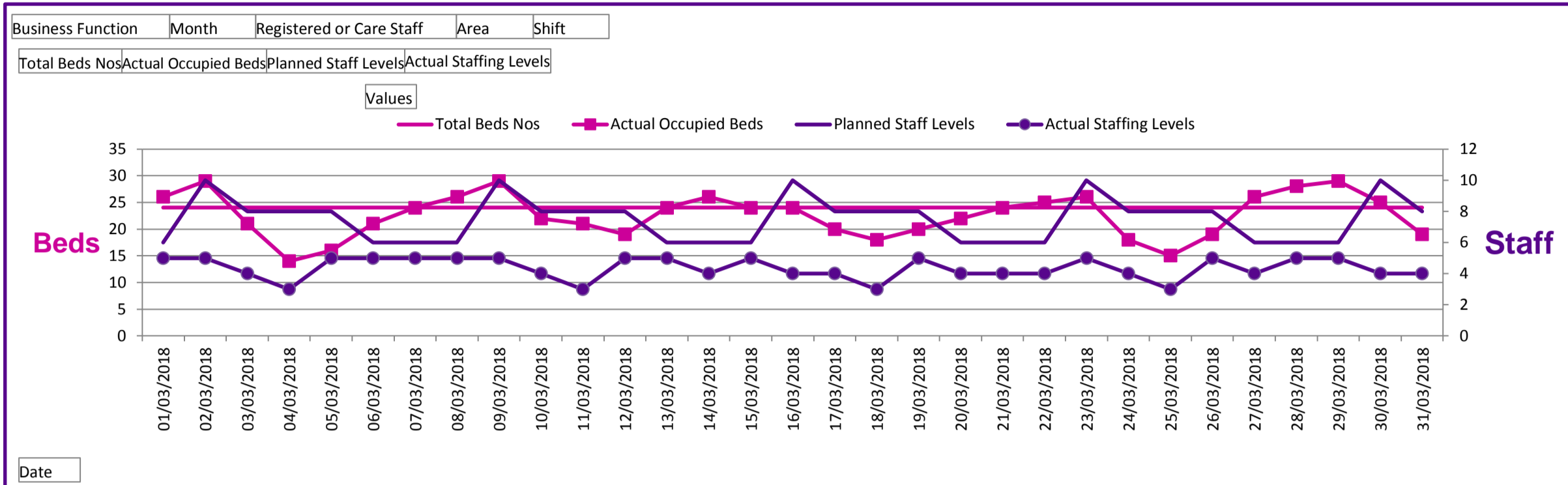
Staffing Report - Gynaecology

March 2018

Last updated: 16/04/2018 at 09:36

Funded WTE	Registered	35.92	Current WTE	Registered	27.78	Number of shifts lost to Sickness Absence	Registered	11
	Unregistered	16.97		Unregistered	14.41		Unregistered	5
	Total	52.89		Total	42.19		Total	16

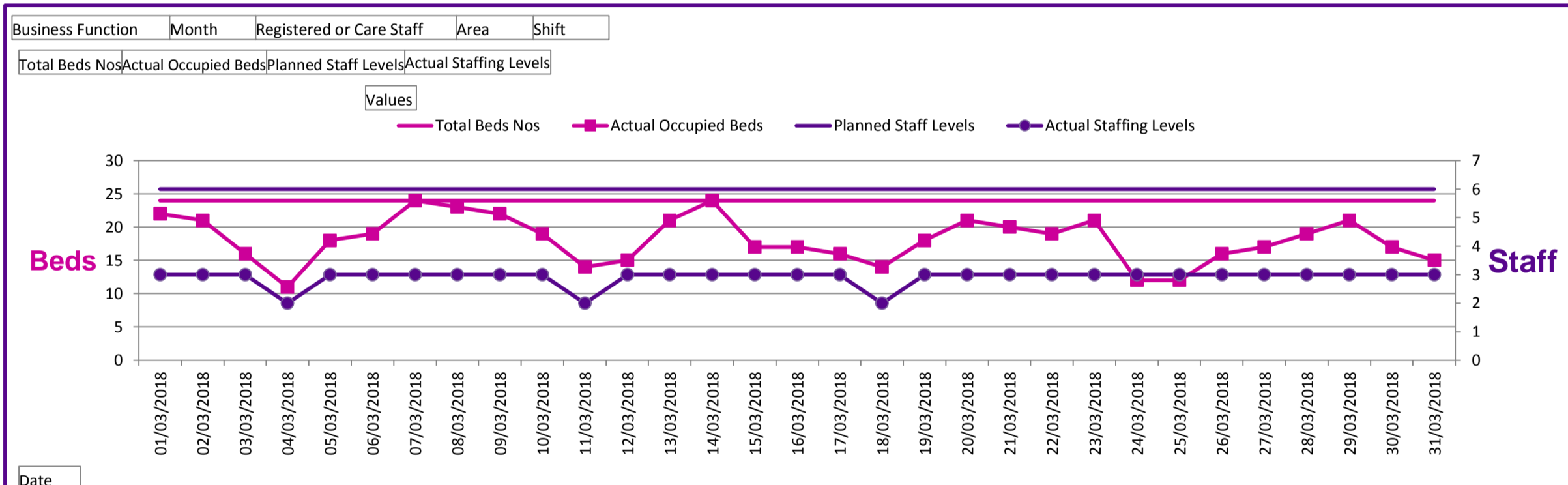
Day Shift



Narrative

There were no red flag alerts during the month of March. The nurse to patient ratio did not exceed 1:9. There were no staffing concerns escalated to the Matron. There is a designated band 6 shift leader identified Monday to Friday who works clinically supporting the team and coordinating patient flow. Due to sickness in March the shift leader was unable to remain supernumery on several occasions taking a team of patients to ensure safe staffing levels. When these shortfalls occur due to staff sickness and annual leave the ward manager will support the team coordinating patient flow, providing visible leadership and stepping in to deal with any issues as they occur. The deputy manager and ward sister are allocated management days when appropriate to complete audits, reports, KPI validations, PDRs and attend appropriate meetings and EPR workshops. The ward team is also supported by the HDU team in their role as outreach this includes cannulation, assessment of deteriorating patients, prescribing and crash calls. Any further deficits in staffing were covered by bank staff. Recruitment remains on hold whilst a full staffing review is completed.

Night Shift



Narrative

As above no red flag alerts escalated to the matron or ward manager during the month of March

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	0
Number of staffing related concerns escalated to Matron or higher	0

Matron Assurance Statement

There were no red flag alerts involving staffing levels escalated to the Matron or ward manager during the month of March. There were no deficits in the planned or actual staffing levels. Visible leadership was provided by the ward manager, Deputy ward manager and supported by the matron. In addition a shift leader is identified on each shift and support is also provided by the HDU team when required.

Signed: Claire McEntegart Date: 13/04/2018

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients