

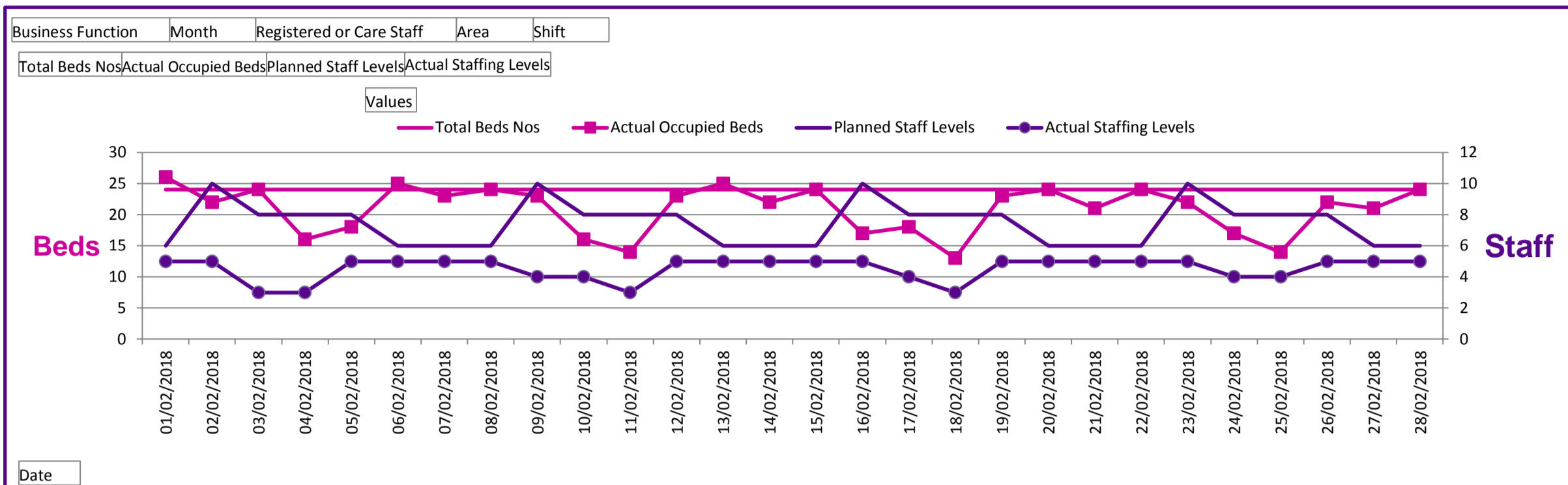
Staffing Report - Gynaecology

February 2018

Last updated: 15/03/2018 at 07:41

<b>Funded WTE</b>	<b>Registered</b>	35.92	<b>Current WTE</b>	<b>Registered</b>	27.78	<b>Number of shifts lost to Sickness Absence</b>	<b>Registered</b>	20
	<b>Unregistered</b>	16.97		<b>Unregistered</b>	14.41		<b>Unregistered</b>	4
	<b>Total</b>	52.89		<b>Total</b>	42.19		<b>Total</b>	24

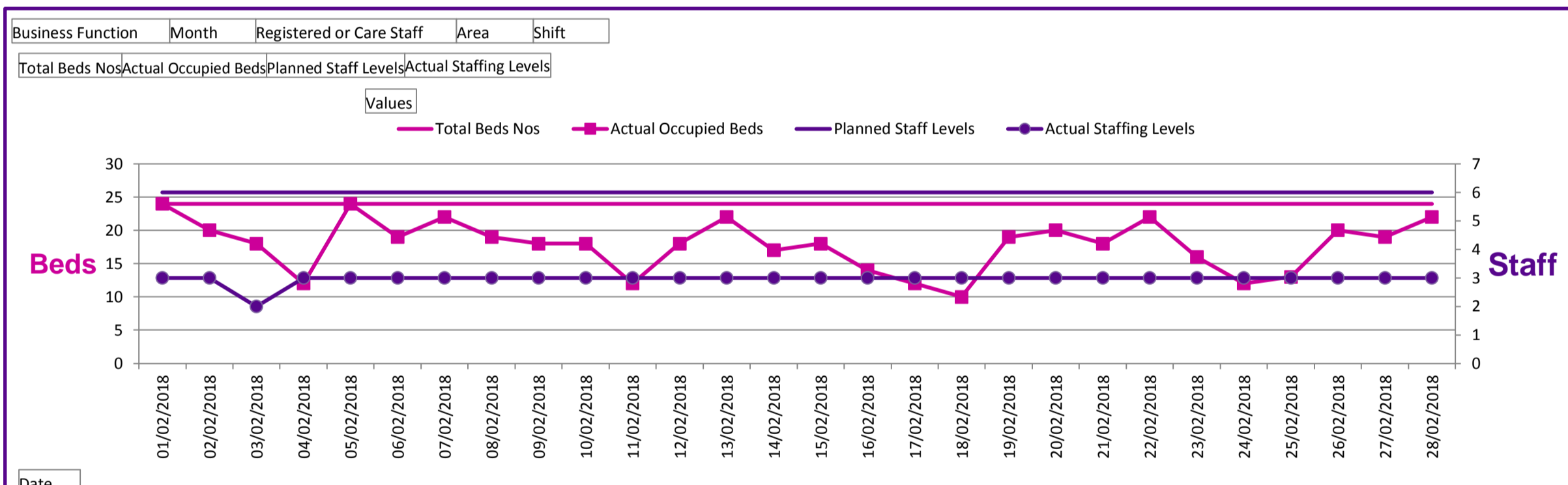
Day Shift



Narrative

There were no red flag alerts during the month of February. The nurse to patient ratio of 1:8 was not exceeded. There were no staffing concerns escalated to the Matron. There is a designated band 6 shift leader Monday to Friday who works clinically supporting the teams. When there are shortfalls due to staff sickness and annual leave, the ward manager took on this role as needed, coordinating beds and patient flow. Providing visible leadership and stepping in to deal with any issues as they occur. The deputy manager and ward sister are allocated management days when appropriate to complete audits, reports, KPI validations, PDRs and attend appropriate meetings and EPR workshops. The ward team is also supported by the HDU team when appropriate in their role as outreach; this includes cannulation, assessment of deteriorating patients, prescribing and crash calls. Any further deficits in staffing were covered by bank. Recruitment remains on hold whilst a full staffing review is completed.

Night Shift



Narrative

As above, no red flag alerts were escalated to the Matron during the month of February.

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	0
Number of staffing related concerns escalated to Matron or higher	0

Matron Assurance Statement

There were no staffing breaches of 1:8 ratio during the month or red flag incidents involving staffing levels. Visible leadership was provided by the ward manager and supported by the Matron. In addition, a shift leader is identified on each shift and support is also provided by staff from HDU when required.

Signed: Gillian Walker Date: 15/03/2018

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal College of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients