

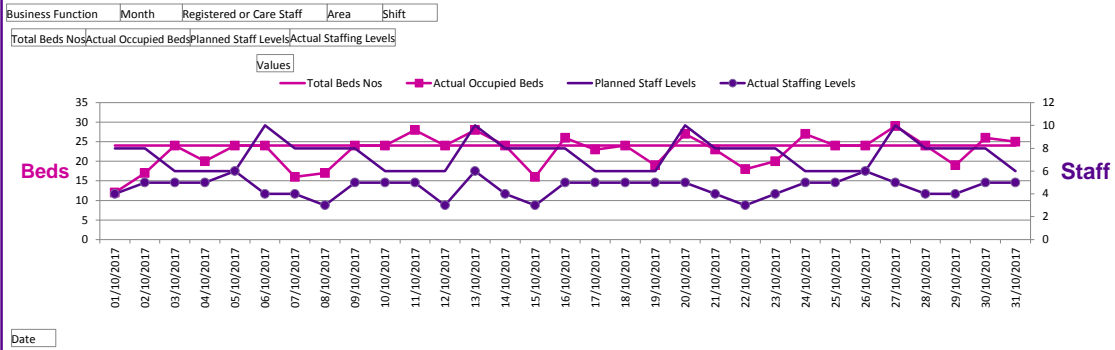
Staffing Report - Gynaecology

October 2017

Last updated: 13/11/2017 at 12:45

Funded WTE	Registered	34.82	Current WTE	Registered	28.07	Number of shifts lost to Sickness Absence	Registered	27
	Unregistered	15.87		Unregistered	13.82		Unregistered	5
	Total	50.69		Total	41.89		Total	32

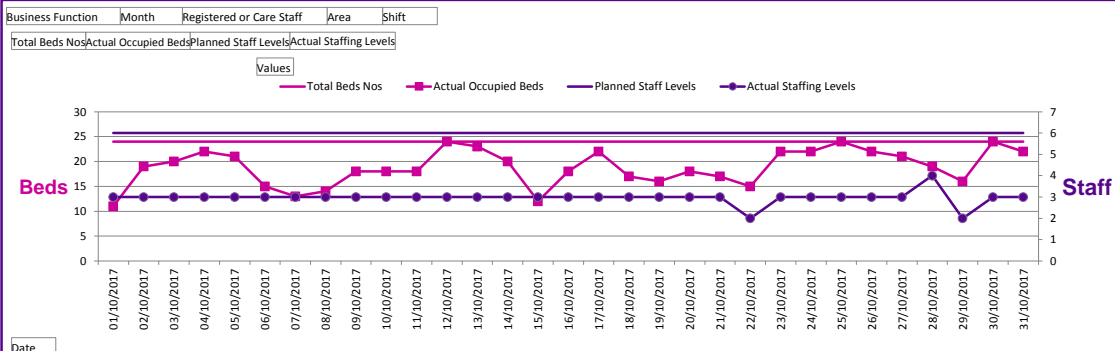
Day Shift



Narrative

There were no red flag alerts during the month of October. The nurse to patient ratio was not exceeded during the month. In addition there is a designated shift leader who works clinically supporting the teams, coordinating beds and covering staff breaks and taking teams at times of high activity. The ward manager is mainly supernumerary and supports the team by providing visible leadership covering breaks and stepping in to deal with any issues as they occur. The deputy manager and ward sister are allocated management days when appropriate to complete audits, reports, KPI validations, PDRs and attend appropriate meetings and EPR workshops. The ward team is also supported by the HDU nurse when appropriate in their role as outreach this includes cannulation, assessment of deteriorating patients, prescribing and crash calls. Any deficits in staffing was covered by bank. We have had 2 band 5 staff nurses leave the ward and transfer to theatre recovery in the month of October. The gyn unit is currently undergoing a full staffing review.

Night Shift



Narrative

As above no red flag alerts or staffing concerns escalated to the matron during the month of October.

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	0
Number of staffing related concerns escalated to Matron or higher	0

Matron Assurance Statement

The staffing ratio of 1:8 was not breached on either days or nights. There were a number of occasions on days that the bed occupancy exceeded 24 beds and therefore overflow beds were utilised. The staff were provided with extra support from the ward manger and matron when required. There have been a number of registered staff who have resigned during October and this is reflected in the current WTE. The staffing review will be completed in November 2017.

Signed Date

Key

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients