

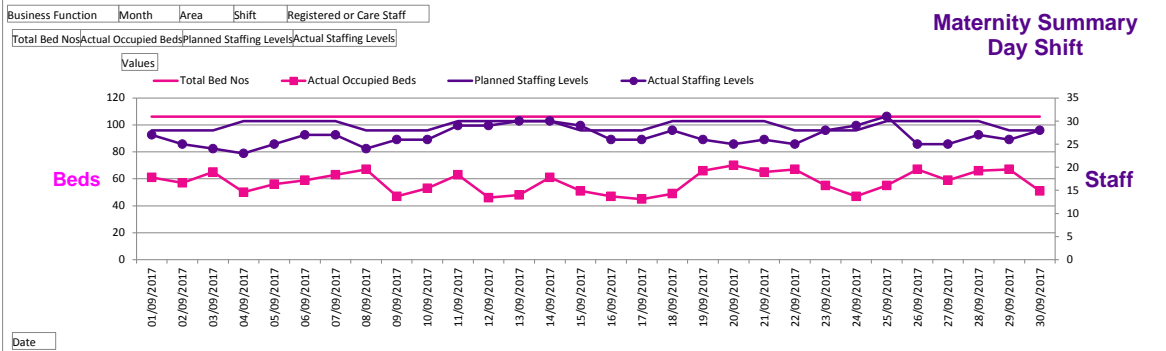
Staffing Report - Maternity (all Areas)

September-2017

Last updated: 11/10/2017 at 15:25

Funded WTE	Registered	165.15	Current WTE	Registered	151.91	Number of shifts lost to Sickness Absence	Registered	78
	Unregistered	47.87		Unregistered	41.53		Unregistered	31
	Total	213.02		Total	193.44		Total	109

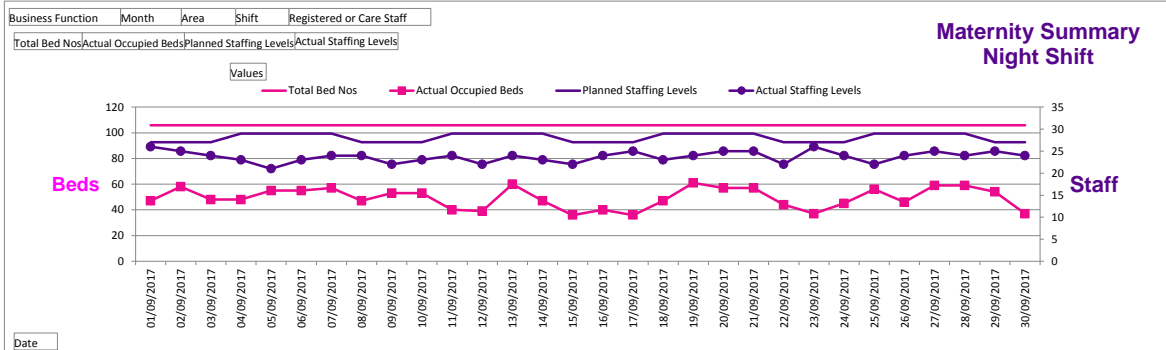
Day Shift



Narrative

Staffing and bed occupancy and acuity are reviewed every four hours across maternity and therefore this allows for staff to be redeployed to areas with increased activity or demand. Rosters are generated in a timely manner and any short falls are identified. Over the month of September the establishment has received a number of new starters who will influence the number of staff available within the clinical area over the next few weeks. Sickness can impact upon the day, but sickness is managed by the ward managers in line with trust policy. As the bed occupancy for the month was on average just 60 the staffing across the service would be deemed appropriate and safe

Night Shift



Narrative

Staffing was below the planned level, however there is a local escalation process in place if required. Staff are redeployed across the service to cover areas which have increased needs or acuity. The staff available for the bed occupancy would be deemed appropriate and safe. Off duty is reviewed constantly by the ward managers and matrons and amended as required. When the off duty is formulated the ward managers ensure staffing is even across the nights throughout the week. Bank staff are used if the levels of staffing is lower than expected and activity is assessed across the whole service to maintain appropriate support for staff and to ensure the service delivered is safe at all time

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	29
Number of staffing related concerns escalated to Matron or higher	29

Ward Manager's Assurance Statement

Maternity staffing is discussed each morning at a joint Hospital huddle, this is to offer assurance that staffing is adequate for the required clinical need and acuity of the women. Where there are concerns staff are redeployed to ensure areas of increased activity are up lifted. Staff who have predominately none patient facing roles are also redeployed, along with the ward managers who will cover in times of increased activity. Staffing reviews are undertaken and the trust is committed to an active recruitment process, there is also a Midwifery Bank so shortfalls can be covered

Signed **Fiona Bryant** Date **11/10/2017**

Key

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients