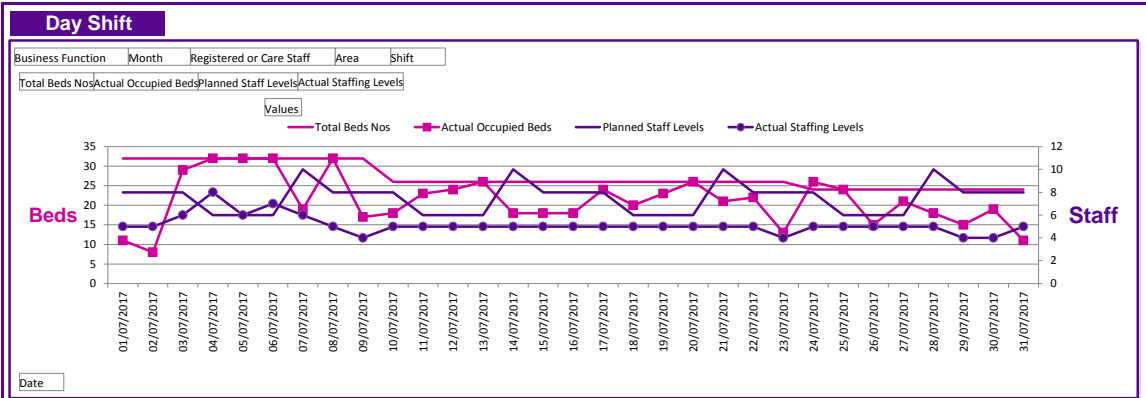


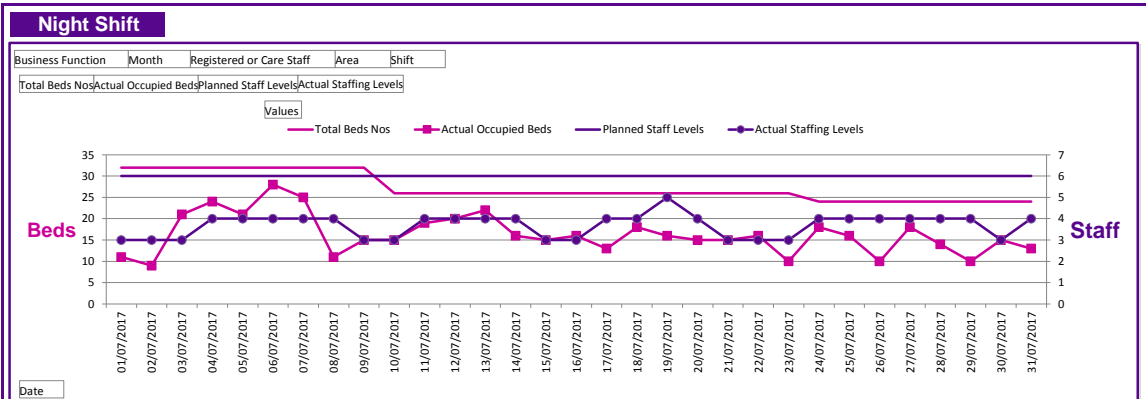
Staffing Report - Gynaecology July 2017 Last updated: 15/08/2017 at 10:47

Funded WTE	Registered	34.82	Current WTE	Registered	30.91	Number of shifts lost to Sickness Absence	Registered	4
	Unregistered	15.87		Unregistered	13.82		Unregistered	24
	Total	50.69		Total	44.73		Total	28



Narrative

The Gynaecology ward has undergone a re-design and major building works have now been completed apart snagging jobs that are still underway. Ward 1, 2 and Rosemary ward have now merged into one Gynaecology unit moving into the unit just over two weeks ago. The unit also has a new admissions and discharge lounge. The unit specialises in complex oncology surgery, general gynaecology surgery, palliative and end of life care and symptom control along with unplanned gynaecological emergency admissions. 1-2 Bays have been allocated for day case surgery to accommodate Trolleys and patients are taken to the discharge lounge when ready to prepare for discharge home. This is new to gynaecology and we are looking at ways to improve patient flow and enhance patient experience. During the month of July, the staff to patient ratio of 1:8 was not exceeded. In addition there is a designated shift leader who works clinically supporting the teams, coordinating beds and covering staff breaks. The ward manager is mainly supernumerary and supports the team by providing visible leadership covering breaks and stepping in to deal with any issues as they occur. The deputy manager and ward sister are allocated management days when appropriate to complete audits, reports, KPI validations, PDR.s and attend appropriate meetings and EPR workshops.



Narrative

As above nurse to patient ratio did not exceed 1:8 and the ward team were supported by the HDU nurse when appropriate, Bank staff were allocated to cover any deficits in staffing due to sickness and maternity leave. Bank usage in the month of July was minimal.

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	0
Number of staffing related concerns escalated to Matron or higher	0

Matron Assurance Statement

There have been no red flag incidents in relation to staffing levels in July. The staffing ratio of 1:8 was not exceeded. The ward manager and shift leaders are supernumerary to provide leadership and support. The matron also has a visible presence daily on the ward. There were 5 days in July 4th, 6th, 7th, 11th and 19th when a band either the deputy ward manager or band 6 nurse was allocated a supernumerary management shift.

Signed: Gillian Walker Date: 10/08/2017

Key

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients