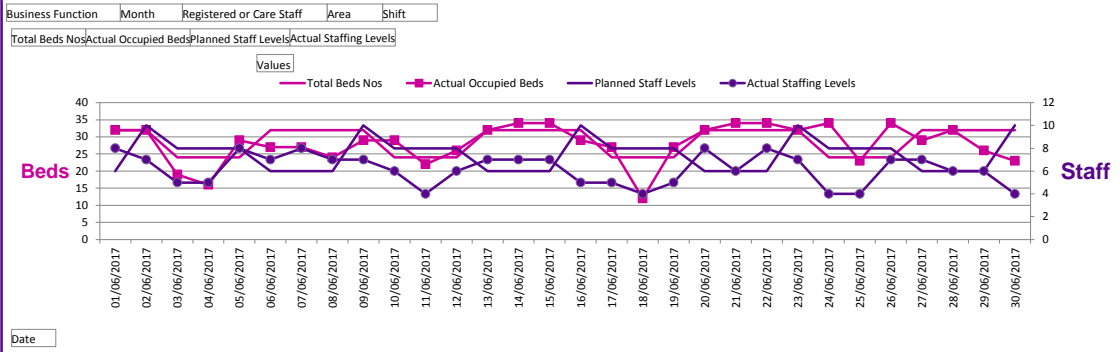


Staffing Report - Gynaecology

June 2017 Last updated: 17/07/2017 at 13:00

Funded WTE	Registered	34.82	Current WTE	Registered	30.91	Number of shifts lost to Sickness Absence	Registered	7
	Unregistered	15.87		Unregistered	13.82		Unregistered	25
	Total	50.69		Total	44.73		Total	32

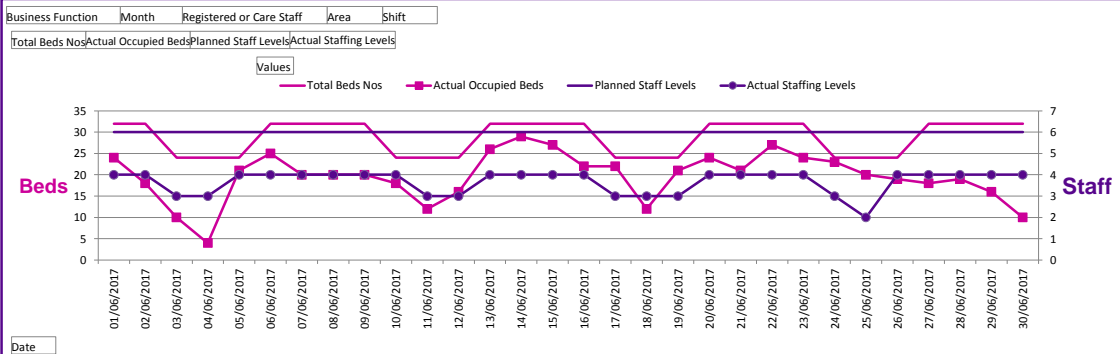
Day Shift



Narrative

The Gynaecology ward is undergoing a re-design due to this major building works are in progress. To accommodate this, the Gynaecology ward is split across 2 areas with 11 beds on Gynae ward 1 and 23 beds on Rosemary/ Catharine medical centre. The ward also has a new admissions and discharge lounge. The ward specialises in complex oncology surgery, general gynaecology surgery, palliative and end of life care and symptom control along with unplanned gynaecological emergency admissions. During the month of June, the staff to patient ratio of 1:8 was not exceeded. On the day shift of Saturday 24th June the graph shows that 4 staff were on duty for 34 patients due to short term sickness. The shifts could not be covered by bank staff however the integral HDU registered nurse provided additional support as there were no patients in HDU during on that shift. In addition to the nurse numbers the ward manager is supernumerary and supports the team by providing visible leadership. The registered day ward staff are, reflected in the numbers Monday to Friday and a supernumerary shift leader. There were 3 shifts where the deputy ward manager was allocated a supernumerary management day on the 5th, 20th and 26th June.

Night Shift



Narrative

The nurse ratio of 1:8 was not exceeded. On Sunday 25th June due to short term sickness the graph shows a drop in the registered nurses on duty (2), however the 1:8 ratio was not breached as the integral HDU registered nurse provided additional support as there were no patients in HDU during on that shift.. Bank cover could not be sourced.

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	0
Number of staffing related concerns escalated to Matron or higher	0

Matron Assurance Statement

The ward manger has identified that on 2 occasions during the month that staffing numbers were reduced due to short term sickness. Additional registered nurse was supported from HDU staff and therefore the 1:8 patient ratios were not exceeded. The staff were also supported by healthcare assistants. No red flag incidents were identified or patient care compromised. The day shift numbers include a supernumerary shift leader and on three occasions supernumerary deputies ward manger undertaking management duties. If required during these shifts the supernumerary staff will provide additional direct patient care.

Signed **Gillian Walker** Date **17/07/2017**

Key

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients