

## **Summary report of the meeting of the Board of Directors held on Friday 6 May 2011**

This report presents a brief summary of the issues discussed at the May 2011 meeting of Liverpool Women's NHS Foundation Trust Board of Directors.

### **1. New Non-Executive Directors**

New Non-Executive Director (NED) Ian Haythornthwaite was welcomed, his appointment having been approved by the Council of Governors at its meeting on 20 April 2011. His appointment was for a three year period commencing 1 May 2011. The opportunity was taken to announce the approval by the Council of the NED appointments of Allan Bickerstaffe and Steve Burnett from 1 February 2012 and 1 March 2012 respectively, also for three year terms.

### **2. NHS Litigation Authority and Clinical Negligence Scheme for Trusts**

The Trust would undergo assessment for level 3 accreditation of both schemes during May and early June 2011.

### **3. Rising to the Challenge**

The final stages of the Rising to the Challenge consultation and organisational restructure had been reached. Consultation would shortly begin in respect of a review of administrative and clerical support across the Trust.

### **4. Health and Social Care Bill – listening exercise**

A national listening exercise was underway following the pause introduced by the government in respect of the Health and Social Care Bill. The Trust was considering its response.

### **5. Television programme about neonatal care**

The Board was updated about a television programme in respect of neonatal care which the Trust had acted as host for. The three, one-hour programmes would be broadcast in June 2011, all families involved had been given an opportunity to review the footage and both they and the Trust had had some editorial input.

### **6. Care Quality Commission alert**

An update was given in respect of the Trust's response to the Care Quality Commission (CQC) alerts of July 2010 which raised concerns about perinatal mortality and neonatal admissions, where the Trust was considered to be an outlier. The CQC was content with the Trust's response.

### **7. Patient story**

Members of the Board heard a patient story, presented by the Head of Midwifery with the patient's consent. It concerned the experience of a woman in the Trust's care whose baby had died at 31 weeks' gestation. The patient had felt uninformed and ill prepared for the experience of delivering her baby following induction of labour and also for the condition the baby would be in. The Board asked that the story be shared with staff working in the delivery suite.

### **8. Patient experience report Q3, October – December 2011**

The Board received the patient experience report for October to December 2010, which presented data drawn from complaints, Patient Advice and Liaison Service (PALS) contacts, comment cards, patient surveys and letters of appreciation.

### **9. Operational plan 2011/12**

The outline operational plan for 2011/12 was approved.

### **10. People strategy 2011/14**

The Board approved the Trust's People Strategy - One Team: One Goal: Putting People First for 2011/14

## 11. Risk management strategy

The Board reviewed and approved the Trust's risk management strategy.

## 12. Performance and assurance

Directors reviewed the Trust's performance and assurance report which detailed the position as at March 2011. The Trust had achieved all of the Monitor compliance framework targets as at the end of the year 2010/11. In respect of the CQC indicators, the target relating to smoking had deteriorated in-year and was the subject of ongoing discussion with Liverpool Primary Care Trust. A year-end financial risk rating of 4 had been achieved as had a surplus of £1m as per plan. However, the Trust had breached its private patient cap by £300K more than expected.

## 13. Nursing and midwifery indicators

The Board received a report detailing progress made to develop a framework for delivering excellence in nursing and midwifery care. Directors acknowledged the value of having receiving this data over the past year and supported continuation of the work.

## 14. Integrated governance model

Membership of Board committees was agreed.

## 15. Variation of Care Quality Commission registration

Directors noted that an application had been made to vary the Trust's Care Quality Commission registration. The variation related to the charging of fees.

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### A note about Liverpool Women's Board of Directors

Liverpool Women's Board of Directors comprises seven Non-Executive Directors (including the Chair) and six Executive Directors. The Board is responsible for determining the Trust's strategy and business plans, budgets, policy determination, audit and monitoring arrangements, regulations and control arrangements, senior appointment and dismissal arrangements and approval of the Trust's annual report and accounts. It acts in accordance with the requirements of its Foundation Trust terms of authorisation. These are available on Monitor's website at <http://www.monitor-nhsft.gov.uk/>.

Members of the Board are:

<i>Non-Executive Directors</i>	<i>Executive Directors</i>
Mr Ken Morris (Chair)	Mrs Kathy Thomson (Chief Executive)
Mr Dave Carbery (Senior Independent Director)	Mrs Vanessa Harris (Director of Finance)
Ms Liz Cross	Mr Jonathan Herod (Medical Director)
Mr Ian Haythornthwaite	Mrs Gail Naylor (Director of Nursing, Midwifery & Patient Experience)
Dr Pauleen Lane	Ms Caroline Salden (Director of Service Development)
Mr Roy Morris	Mrs Michelle Turner (Director of Human Resources & Organisational Development)
Mr Hoi Yeung	

The Trust's Council of Governors is responsible for appointing the Chair and Non-Executive Directors (NEDs) of the Board. In April 2011 the Council agreed succession plans in respect of two of the three NEDs whose term of office is due to end early in 2012. It will consider plans in respect of the third upcoming vacancy before the Autumn of 2011.

If you have any queries on this summary report, please contact in the first instance Julie McMorran, Trust Secretary, at [julie.mcmorran@lwh.nhs.uk](mailto:julie.mcmorran@lwh.nhs.uk) / 0151 702 4033.