

## **Summary report of the meeting of the Board of Directors held on Friday 1 April 2011**

This report presents a brief summary of the issues discussed at the April 2011 meeting of Liverpool Women's NHS Foundation Trust Board of Directors.

### **1. Rising to the Challenge**

Two meetings had been held with staff to discuss Rising to the Challenge. As part of reviewing the process it was planned to engage with staff who had been affected by the process, to seek their views on how they felt it had been managed.

### **2. 2011/2012 contracts**

Members of the executive team had met with Liverpool Primary Care Trust (PCT) to discuss the risks related to the current contract round. They had discussed in particular the potential decommissioning of IVF (in-vitro fertilisation) services and the risk of destabilising the Trust should a number of PCTs choose not to commission these services in the future.

### **3. Enhanced midwifery team**

The Trust had very recently learned that 75% of the costs would continue to be available from Liverpool City Council from 1 April 2011 in respect of the enhanced midwifery team managed by the Trust. Work was now underway to identify how the team could be reintegrated into the Trust's main services and the model adjusted over a two year period.

### **4. Domestic violence**

The Board reviewed the Trust's response to the issues raised in the Department of Health paper 'Improving services for women and child victims of violence', published in November 2010.

### **5. Patient story**

Members of the Board heard a patient story, presented by the Director of Nursing, Midwifery and Patient Experience with the patient's consent. The very positive experience of a seventeen year old woman who had had a baby at the Trust was outlined. She had expected judgement and a 'production line' experience, and was anxious about the possibility of a stillbirth which had happened to one of her friends. In the event she had a very good experience throughout her pregnancy and safely delivered her baby in the birthing pool.

### **6. Staff survey 2010**

The 2010 staff survey results were reported. Of the 38 key findings from the survey some 31 could be compared to the previous year from which it was shown that 12 had improved, 16 were unchanged and three had worsened. A statistically significant improvement had been achieved in respect of the Trust's staff engagement score. The score indicating if staff would recommend the Trust as a place to work or receive treatment was unchanged; however the staff motivation at work score had increased.

The top 4 ranking scores related to staff appraisal, personal development planning, those believing the Trust provided equal opportunities for career progression or promotion and effective team working. The bottom 4 ranking scores were in respect of staff recommending the Trust as a place to work or receive treatment, communication between senior management and staff, fairness and effectiveness of incident reporting procedures and perception of effective action from the employer towards violence and harassment.

### **7. Trust financial position 2011/2012**

Directors approved the Trust's financial framework for 2011/2012. The framework would support the Trust's operational plan for the year and all budget holders were in the process of signing off their base budgets. The proposed cost improvement programme (CIP) identified £6.4m of in-year savings.

It would be challenging but critical to the Trust's future financial strength to deliver the programme. CIP monies had been taken out of budgets from the outset.

#### **8. Annual plan 2011/12 and integrated business plan 2011/15**

The Trust's operational plan would give an outline of the Trust's priorities, risks and investments. It would be presented in draft form to the Council of Governors in April 2011 and signed-off by the Board in May 2011. The annual plan would be submitted to Monitor (the independent regulator of foundation trusts) at the end of May 2011. Initial five year strategic development plans were in preparation for the integrated business plan. A joint Board/Council of Governors event would be held to develop the strategic goals to underpin the plan. The final plan would be signed-off at the Board in September 2011.

#### **9. Liverpool Women's @ Aintree**

A paper was reviewed detailing lessons learnt from the recent transfer of gynaecological surgery provided by the Trust at the Aintree Centre for Women's Health, to the Crown Street site.

#### **10. Research and development strategy**

The Board approved the Trust's research and development strategy.

#### **11. Performance and assurance**

Directors reviewed the Trust's performance and assurance report which detailed the position as at February 2011.

#### **12. Integrated governance model**

Terms of reference were approved for the Trust's Governance and Clinical Assurance Committee Remuneration Committee and Nominations Committee together with the Board Assurance Framework (subject to final amendments).

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### **A note about Liverpool Women's Board of Directors**

Liverpool Women's Board of Directors comprises seven Non-Executive Directors (including the Chair) and six Executive Directors. The Board is responsible for determining the Trust's strategy and business plans, budgets, policy determination, audit and monitoring arrangements, regulations and control arrangements, senior appointment and dismissal arrangements and approval of the Trust's annual report and accounts. It acts in accordance with the requirements of its Foundation Trust terms of authorisation. These are available on Monitor's website at <http://www.monitor-nhsft.gov.uk/>.

Members of the Board are:

<i>Non-Executive Directors</i>	<i>Executive Directors</i>
Mr Ken Morris (Chair)	Mrs Kathy Thomson (Chief Executive)
Mr Dave Carbery (Senior Independent Director)	Mrs Vanessa Harris (Director of Finance)
Ms Liz Cross	Mr Jonathan Herod (Medical Director)
Dr Pauleen Lane	Mrs Gail Naylor (Director of Nursing, Midwifery & Patient Experience)
Mr Roy Morris	Ms Caroline Salden (Director of Service Development)
Mr Hoi Yeung	Mrs Michelle Turner (Director of Human Resources & Organisational Development)
Vacancy	

The Trust's Council of Governors is responsible for appointing the Chair and Non-Executive Directors (NEDs) of the Board and is currently considering succession arrangements in respect of those NEDs whose term of office is due to end early in 2012.

If you have any queries on this summary report, please contact in the first instance Julie McMorran, Trust Secretary, at [julie.mcmorran@lwh.nhs.uk](mailto:julie.mcmorran@lwh.nhs.uk) / 0151 702 4033.