

## Summary report of the meeting of the Board of Directors held on Friday 4 October 2013

This report presents a brief summary of the issues discussed at the October 2013 meeting of Liverpool Women's NHS Foundation Trust Board of Directors. Its meeting was held in two parts, the first part in private and the second part in public. The formal minutes of the meeting held in public will be issued with the agenda for the Board's next meeting in November 2013.

A copy of the agenda and supporting reports for this meeting is available on the Trust's website.

### 1. Patient story

The Board met with a couple who had received care from the Trust during 2012 following the birth of the daughter after placental abruption. They spoke of the compassion and sensitive, professional behaviours displayed by the Trust staff during an extremely difficult time as their very poorly baby passed away. The family commended the Trust for the care it provided at such a distressing time of their lives.

### 2. Report of unannounced visit from Care Quality Commission

The report issued by the Care Quality Commission (CQC) following their unannounced visit to the Trust on 7 and 8 July 2013 was received. The report indicated two minor concerns in respect of the care and welfare of people who use services and supporting workers, together with one moderate concern in respect of staffing. All issues raised by the CQC in the report were already known to the Trust and action plans had been in place to address them for some time. Action already taken included putting in place a full complement of midwifery staff on the maternity unit.

The Board expressed concern with the CQC's report and did not consider the evidence gathered and references made in it warranted the three concerns issued. It was noted that the CQC would make a further unannounced visit to check for improvements in respect of the outcomes inspected.

### 3. Annual reports 2012/13

A series of annual reports was received in respect of key services provided at the Trust. These are below:

Complaints annual report 2012/13	Emergency Preparedness, Resilience & Response annual report 2012/13	Safeguarding and Domestic Violence annual report 2012/13	Health and Safety annual report 2012/13
 1314.145a 131004 Board Final Complaint	 1314.145b 131004 Board EPRR Annual R	 1314.145c 131004 Board Safeguarding A	 1314.145d 131004 Board HS annual Rep

### 4. Hospital Standardised Mortality Ratio

It was noted that Hospital Standardised Mortality Ratio (HSMR) data was increasingly used as a measure to compare Trusts across the UK. The Trust's position against this indicator was published each year in its Quality Report. HSMR data excluded perinatal mortality but includes gynaecology deaths. Reported rates at the Trust were higher than peer rates which the Board was told was because of the Trust's status as an oncology unit and the fact it provided end of life care. However the Board agreed that an external review of the Trust's HSMR and neonatal data be commissioned to ensure it was properly interpreted and understood by the Board.

## 5. Putting People First Strategy 2011/13 – Year 2 review

A review of the second year of the Trust's Putting People First Strategy was considered. It had been underpinned by investment in a comprehensive programme of leadership development for Trust staff and reported good progress.

## 6. Health and Well-being Project

Management trainees from construction company Laing O'Rourke, who had worked with the Trust in respect of a health and well-being project, presented the findings of their work together with a series of proposals. They presented three pillars to underpin staff health and well-being, namely (a) effective communication and engagement; (b) supporting our people; and (c) enabling our line managers. A Health and Well-being Strategy will be considered by the Board early in 2014.

## 7. Performance report

The Board received details of the Trust's service and financial performance as at August 2013. Action plans were outlined in respect of service performance which was below target.

Based on its financial position and the new system of regulation by Monitor, the Trust would likely be required to move from quarterly to monthly reporting from c.November 2013 with an increased risk of financial failure because of loss in maternity income. Emergency financial support was being sought and the Board agreed urgent action was necessary. As such the Trust would move to undertaking a formal process of turnaround, led by the Chief Executive and the Executive Team. The Board would also meet monthly to monitor the Trust's financial position.

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## A note about Liverpool Women's Board of Directors

Liverpool Women's Board of Directors currently comprises six Non-Executive Directors (including the Chair) and five Executive Directors. The Board is responsible for determining the Trust's strategy and business plans, budgets, policy determination, audit and monitoring arrangements, regulations and control arrangements, senior appointment and dismissal arrangements and approval of the Trust's annual report and accounts. It acts in accordance with the requirements of its licence. This is available on Monitor's website at <http://www.monitor-nhsft.gov.uk/>.

Members of the Board are:

<i>Non-Executive Directors</i>	<i>Executive Directors</i>
Mr Ken Morris (Chair)	Mrs Kathy Thomson (Chief Executive)
Mr Allan Bickerstaffe	Mrs Vanessa Harris (Director of Finance)
Mr Steve Burnett (Senior Independent Director)	Mr Jonathan Herod (Medical Director)
Ms Liz Cross (Vice Chair)	Mrs Gail Naylor (Director of Nursing, Midwifery & Operations)
Mr Ian Haythornthwaite	Mrs Michelle Turner (Director of Human Resources & Organisational Development)
Dr Pauleen Lane	

There is currently a vacancy for a Non-Executive Director (NED), to be considered by the Trust's Council of Governors which is responsible for appointing the Chair and NEDs of the Board.

If you have any queries on this summary report, please contact in the first instance Julie McMorran, Trust Secretary, at [julie.mcmorran@lwh.nhs.uk](mailto:julie.mcmorran@lwh.nhs.uk) / 0151 702 4033.