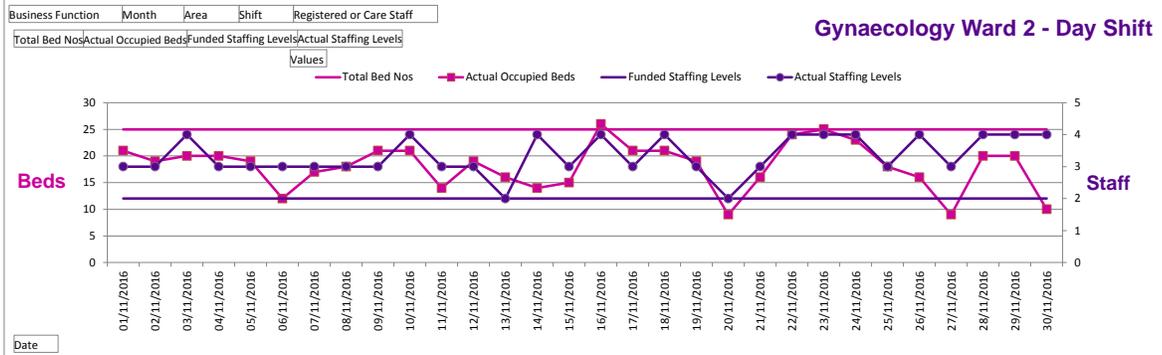


Staffing Report - Gynaecology Ward 2 **November 2016** Last updated: 07/12/2016 at 11:26

Funded WTE	Registered	21.48	Current WTE	Registered	18.25	Number of shifts lost to Sickness Absence	Registered	18
	Unregistered	6.98		Unregistered	5.7		Unregistered	1
	Total	28.46		Total	23.95		Total	19

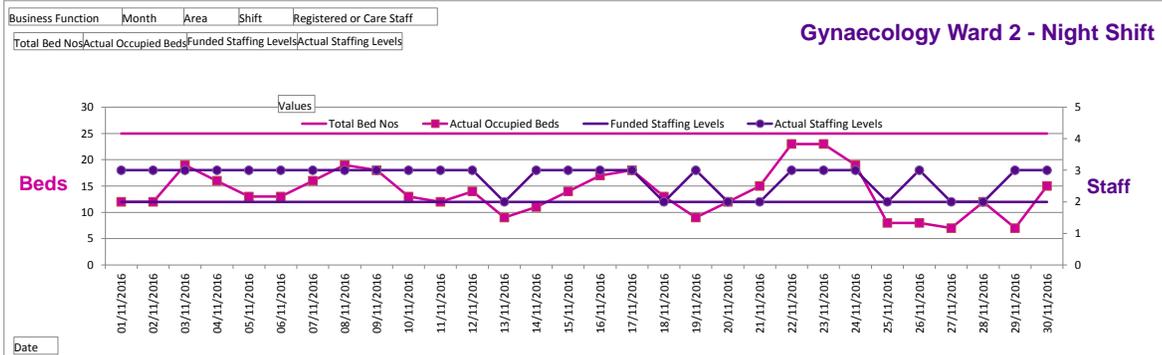
Day Shift



Narrative

Ward 2 has 21 beds that specialise in gynaecology, providing planned medical and surgical care in addition to unplanned gynaecological emergency admissions. During the month of November, staffing levels to patient ratio 1:8 remained satisfactory throughout. Assistant Practitioners who have undergone specific training and developed extended roles to provide additional support to the skill mix on the ward were utilised to support the nursing team. The Ward reduced the number of beds available by 4 to trial a discharge lounge for patients waiting for collection, this had to be reopened on 22/11/16 for 3 days to accommodate high number of patients. 2 ward attenders for trial without catheter had to sent to urodynamics for their treatment as no available beds on the ward. ward quiet room also utilised for ward attenders during this month. the 1:8 ratio was maintained however there was high acuity (long stay) patients on the ward. HCAs were redeployed to other areas of the trust to accommodate staff shortages elsewhere. deficits in staffing due to annual leave and sickness were covered by bank and also by moving staff from other days.

Night Shift



Narrative

Ward 2 has 21 beds that specialise in gynaecology, providing planned medical and surgical care in addition to unplanned gynaecological emergency admissions. During the month of November, staffing levels to patient ratio 1:8 remained satisfactory throughout. Assistant Practitioners who have undergone specific training and developed extended roles to provide additional support to the skill mix on the ward were utilised to support the nursing team. The Ward reduced the number of beds available by 4 to trial a discharge lounge for patients waiting for collection, this had to be reopened on 22/11/16 for 3 days to accommodate high number of patients. 2 ward attenders for trial without catheter had to sent to urodynamics for their treatment

Staffing Concerns

Number of shifts where staffing levels are not compliant with planned levels	0
Number of staffing related concerns escalated to Matron or higher	0

Ward Manager's Assurance Statement

November was a particularly busy month with very high patient turnovers coupled with long stay, high acuity patients. Bay 6 (discharge lounge) had to be reopened and 4 beds put in to accommodate high number of admissions. Outpatients and the ward quiet room were also utilised for ward attenders during busy periods. 1:8 ratio was not exceeded however this is not a true reflection of the high turnover of patients and high acuity.

Signed Date

Key

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients