

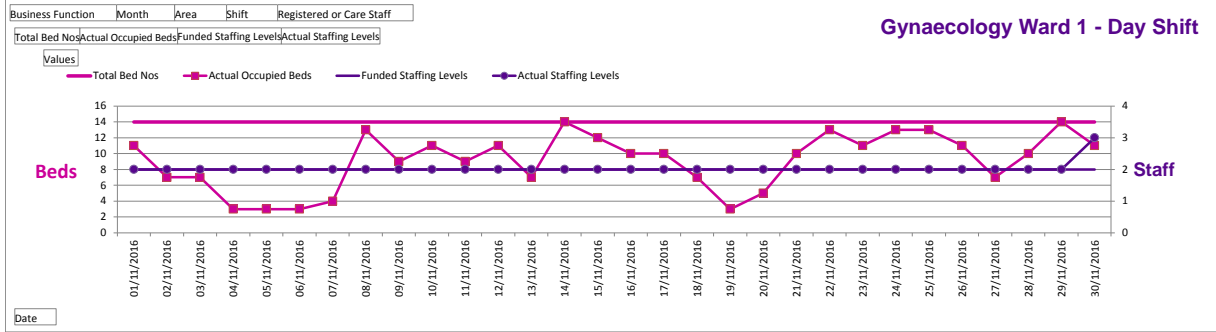
Staffing Report - Gynaecology Ward 1

November 2016

Last updated: 07/12/2016 at 11:26 AM

Funded WTE	Registered	19.36	Current WTE	Registered	16.95	Number of shifts lost to Sickness Absence	Registered	13
	Unregistered	6.7		Unregistered	5.79		Unregistered	0
	Total	26.06		Total	22.74		Total	13

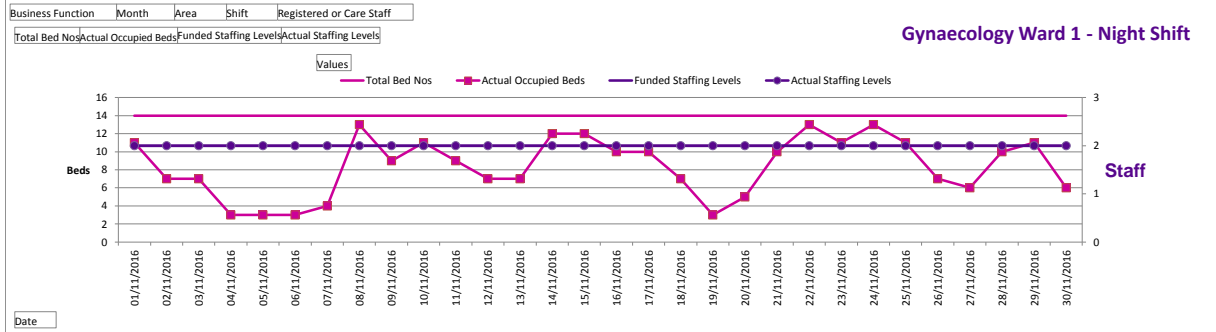
Day Shift



Narrative

Gynaecology ward 1 has 14 beds. The ward specialises in gynaecology oncology and supports patients undergoing surgery, diagnostic tests, symptom control, palliative care and end of life care. During the reportable period of November staffing levels were reported as satisfactory for the ward. The nurse to patient ratio did not exceed 1-7 however, the team were also supported by health care assistants and re-deployment of HDU staff when appropriate.. Staffing for ward 1 was adequate, deficits due to Holidays and Sickness were covered with bank when necessary and re-deployment of HDU Staff when appropriate .No concerns were raised regarding staffing levels.

Night Shift



Narrative

As above the nurse to patient never exceeded 1-7 and any deficits due to annual leave or sickness were covered as above.
Night

Staffing Concerns 0

Number of shifts where staffing levels are not compliant with planned levels 0

Number of staffing related concerns escalated to Matron or higher 0

Ward Manager's Assurance Statement

During the reportable period of November staffing levels were reported as satisfactory. The nurse to patient ratio did not exceed 1-7 for the ward and sickness, annual leave and maternity leave were covered as above. On the 30/11/16 a band 5 staff nurse was re-deployed to Ward 2 to cover a staffing deficit there were 6 patients on Ward 1 ratio did not exceed 1-7 and staff were supported by HDU nurse. One band 5 staff nurse resumed to a phased return at the end of November following long term sickness. We have one HCA who is due back from maternity leave in January and one Band 5 staff nurse who commences maternity leave on the 2/1/17. We have also recruited to one band 5 staff nurse post and that is due to start at the beginning of January.

Signed: DRICE Date: 06/12/2016

Key

- Beds Total** The total number of beds allocated or available to the ward
- Beds Occupied** Of the total beds, the number that have a patient in the bed
- WTE Funded** WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
- WTE Actual** Of the Funded WTE, the actual staffing level for the shift.
- Registered** A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
- Unregistered** Unregistered staff are care staff that assist nurses with the day to day care of patients