

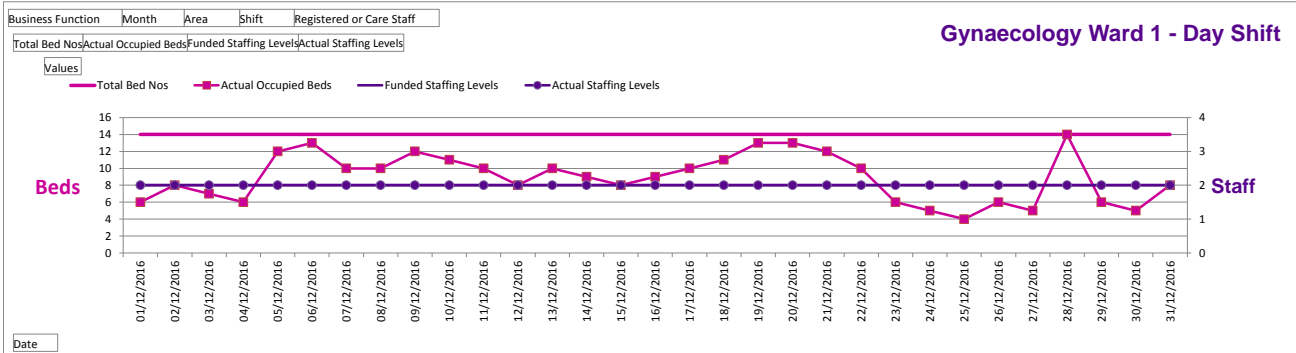
Staffing Report - Gynaecology Ward 1

December 2016

Last updated: 20/01/2017 at 03:29 PM

Funded WTE	Registered	19.36	Current WTE	Registered	16.95	Number of shifts lost to Sickness Absence	Registered	12
	Unregistered	6.7		Unregistered	5.79		Unregistered	0
	Total	26.06		Total	22.74		Total	12

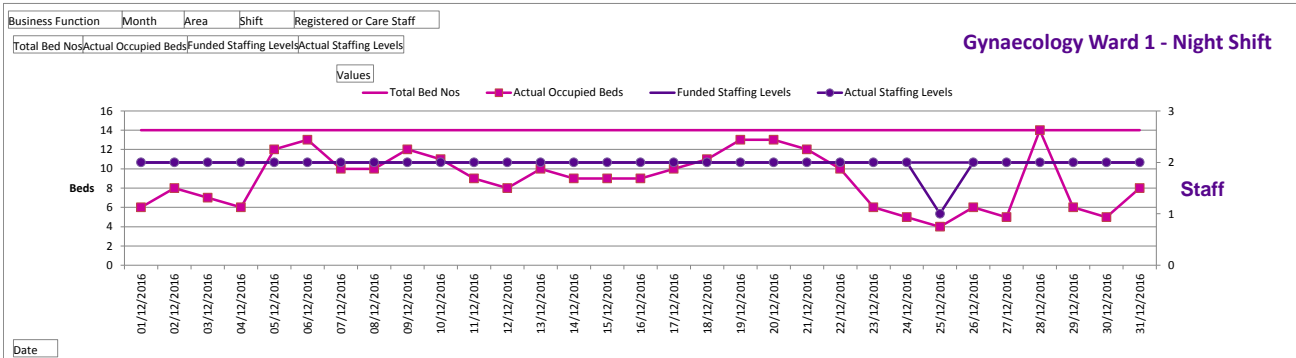
Day Shift



Narrative

Gynaecology ward 1 has 14 beds. The ward specialises in gynaecology oncology and supports patients undergoing surgery, diagnostic tests, symptom control, palliative care and end of life care. During the reportable period of December staffing levels were reported as satisfactory for the ward. The nurse to patient ratio did not exceed 1-8. The Wards went to one ward over the quieter Christmas and New Year period, the team were also supported by health care assistants and re-deployment of HDU staff when appropriate..

Night Shift



Narrative

As above the nurse to patient never exceeded 1-8 and any deficits due to annual leave or sickness were covered as above.

Staffing Concerns	0
Number of shifts where staffing levels are not compliant with planned levels	0
Number of staffing related concerns escalated to Matron or higher	0

Ward Manager's Assurance Statement

During the reportable period of December staffing levels were reported as satisfactory. The nurse to patient ratio did not exceed 1-8 for the ward and sickness, annual leave and maternity leave were covered as above. During the Christmas and New Year period Ward one and Two went down to one ward due to lower patient numbers. The nurse to patient Ratio did not exceed 1-8. and the team were supported by HDU staff. We have one band 5 staff nurse who is due to leave the trust on 16/01/17. We have one HCA who is due back from maternity leave in January and one band 5 staff nurse who is starting in post on the 3/01/17.

Signed: **Debi Rice** Date: **09/01/2017**

Key

Beds Total	The total number of beds allocated or available to the ward
Beds Occupied	Of the total beds, the number that have a patient in the bed
WTE Funded	WTE stands for Whole Time Equivalent. Funded WTE is the number of staff that is planned to be on a shift at any one time.
WTE Actual	Of the Funded WTE, the actual staffing level for the shift.
Registered	A Registered Nurse is one whom has qualified to practice as a nurse and is registered as such with the Royal college of Nursing or Royal College of Midwives
Unregistered	Unregistered staff are care staff that assist nurses with the day to day care of patients